



SOUTH WEST WALES CORPORATE JOINT COMMITTEE

10.00 AM TUESDAY, 3 DECEMBER 2024

VIA MICROSOFT TEAMS

All mobile telephones to be switched to silent for the duration of the meeting

Webcasting/Hybrid Meetings

This meeting will be recorded for broadcast via the Council's Internet Site. By participating you are consenting to being filmed and the possible use of those images and sound recordings for training purposes.

1. Welcome and Chairs Announcements
2. Declarations of Interests
3. Minutes of Previous Meeting (*Pages 3 - 6*)
4. Sub Committee Update - Strategic Planning (Consultation) (*Pages 7 - 20*)
5. Scheme of Delegation (*Pages 21 - 30*)
6. Private Sector Advisory Board - Confirmation of Appointments (*Pages 31 - 96*)
7. Quarter 2 Financial Monitoring 2024/25 (*Pages 97 - 102*)
8. Welsh Government Transport Grants - Local Authority Applications for Funding (*Pages 103 - 124*)

9. Forward Work Programme (*Pages 125 - 126*)
10. Urgent Items
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as amended).

W.Walters
Chief Executive

Civic Centre
Port Talbot

Wednesday, 27 November 2024

Committee Membership:

Chairperson: Councillor R.Stewart

**Vice
Chairperson: Councillor D.Price**

Councillors: J.Harvey and S.K.Hunt

**National Park
Representatives: A.Edwards and D.Clements**

**Co-Opted
Members: N.Wooding, J.Williams, P.Boyle and E.Evans**

South West Wales Corporate Joint Committee

(Via Microsoft Teams)

Members Present:

22 October 2024

Chairperson: Councillor R.Stewart

Vice Chairperson: Councillor D.Price

Councillors: J.Harvey and W.F.Griffiths

**National Park
Representatives:** D.Clements

**Officers In
Attendance:** W.Bramble, K.Jones, G.Jones, C.Griffiths,
K.Tillman, S.Aldred-Jones, M.Wade, A.Williams,
S.Morris and C.Plowman

1. **Welcome and Chairs Announcements**

The Chairperson welcomed everyone to the meeting.

2. **Declarations of Interests**

The following Member declared a personal interest at the start of the meeting:

Cllr J Harvey

Re Agenda Item 9 as he has previously worked with some of the proposed appointees contained within the circulated report.

3. **Minutes of Previous Meeting**

The minutes of the meeting held on the 12 September 2024 were approved as an accurate record.

4. **General Progress of the South West Wales Corporate Joint Committee 2023/24**

The Committee received a report regarding the General Progress of the South West Wales Corporate Joint Committee (SWWCJC) 2023/24.

The Chief Executive of the SWWCJC explained the purpose of providing the General Progress report. It highlighted that the Annual Return was presented at a previous meeting of the Committee (12 September 2024); and therefore, was not included within this General Progress update.

It was confirmed that the proposed priorities for 2025 /26 will be presented to SWWCJC at the meeting scheduled for 3 December 2024.

RESOLVED:

That the General Progress for 2023/24 be noted and endorsed.

5. **Welsh Language Standards - Compliance Update**

Members were advised of the measures taken to review and implement the Compliance Notice to demonstrate the acceptance of the Welsh Language Standards applicable to the South West Wales Corporate Joint Committee (SWWCJC).

It was noted that the Compliance Notice was received from the Welsh Language Commissioner on 24 April 2024 and the SWWCJC had six months to implement the measures.

The circulated report included a table displaying all of the Compliance Standards that the SWWCJC was required to meet, as well as the progress made against each of those Standards.

RESOLVED:

That the requirements of the Welsh Language Standards Compliance Notice be noted, and that the ongoing monitoring and the necessary resources to ensure compliance with the Welsh Language Standards be endorsed.

6. **Forward Work Programme**

The Committee were advised that there would be some changes in the timescales associated with the Regional Transport Plan (RTP); the detail of which would be discussed at the workshop on 22 October 2024, with an update to the South West Wales Corporate Joint Committee (SWWCJC) in January 2025. It was noted that the change in timescales would not impact the end date in which Officers were required to submit the RTP to Welsh Government.

The Chairperson of the SWWCCJ noted the comments made regarding the RTP timescales, accepting there would be no impact to the submission date to Welsh Government.

The Forward Work Programme was noted.

7. **Urgent Items**

There were no urgent items received.

8. **Access to Meetings - Exclusion of the Public**

RESOLVED:

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 12 and 13 of Part 4 of Schedule 12A to the Local Government Act 1972.

9. **Private Sector Advisory Board - Appointments**

Members received a report regarding the recruitment of additional advisors to form the Private Sector Advisory Board (PSAB)

RESOLVED:

- That the number of proposed members of the Public Sector Advisory Board (PSAB) be increased to the numbers identified in the circulated report.
- That the fourteen Expressions of Interest at Appendix C of the circulated report, be reviewed.
- That the advisors identified under Cohort 1 of Appendix D of the circulated report, be appointed.

- That the additional advisors identified under Cohort 2 of Appendix D of the circulate report, be appointed to support the PSAB on an on-call basis.

CHAIRPERSON

SOUTH WEST WALES CORPORATE JOINT COMMITTEE

3rd December 2024

Report of the Chief Executive

Report Title: Strategic Planning Development Manual Consultation

<p>Purpose of Report</p>	<p>For Information & Endorsement</p> <p>To provide Members of the South West Wales Corporate Joint Committee (SWWCJC) with an update on of the development of the Strategic Development Plan (SDP) with recommendations.</p>
<p>Recommendation(s)</p>	<p>That Members note and endorse the overview of the implementation of the work required pursuant to the Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021, specifically noting the difficulties in complying with legal obligations and permit the South West Wales Corporate Joint Committee (SWWCJC) to further engage with Welsh Government and Cabinet Secretaries to advise on the progress and challenges to limit actions to the SWWCJC for any potential breach/s and that authority be granted to the Chair to agree a joint letter between the SWWCJC and other Corporate Joint Committees to highlight such challenges on behalf of all Corporate Joint Committees.</p>
<p>Report Author</p>	<p>Nicola Pearce</p>
<p>Finance Officer</p>	<p>Chris Moore</p>
<p>Legal Officer</p>	<p>Craig Griffiths</p>

1. Introduction / Background:

- 1.1 In accordance with The Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021, the Welsh Government launched a public consultation seeking views on their policy intent for the legislation required to establish the procedure for Strategic Development Plans (SDP's) to be prepared across Wales on the 12th October 2020.
- 1.2 Future Wales : The National Plan 2040 is prepared by Welsh Government and forms part of the development plan for the whole of Wales.
- 1.3 Local Development Plans (LDPs) are prepared by Local Planning Authorities. Local Development Plan 'Lites' (LDPLs) will be prepared following adoption of an SDP.

Once an SDP is adopted, each Local Planning Authority within that region can prepare a Local Development Plan (LDP) Lite, which is a slimmed down version of the Local Development Plan and as such should be more nimble and less resource heavy to produce and adopt. (LDPs).
- 1.4 Corporate Joint Committees are responsible for the preparation and adoption of the SDP for their region. The SDP must incorporate the scale and location of housing and employment growth - strategic housing and employment development sites and their placemaking principles - Strategic Green Infrastructure routes - Transport infrastructure - a co-ordinated approach to environmental designations, energy, minerals and waste as well as individual LPA spatial strategies to provide the framework for and enable the preparation of LDPLs once the SDP is adopted.
- 1.5 The SWWCJC outlines a commitment within the South West Wales Corporate Plan 2023 – 2028 for the development of the SDP as part of the Well-being Objectives, notably as incorporated within;

Well-being Objective 3

To produce a sound, deliverable, coordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.

- 1.6 An action plan has been developed and is regularly reviewed to deliver the scope within Well-being Objective 3 (Appendix 1).

2. Progress:

- 2.1 The South West region continues to engage with Welsh Government Officers on the draft SDP Manual to ensure the final version of that guidance serves to help facilitate an SDP that can deliver on CJC, Council and National Parks' corporate objectives.
- 2.2 The SWWCJC has written to Welsh Government to acknowledge that following consultation on establishing the procedure for the preparation of Strategic Development Plans, as defined in the Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021, new guidance would be published by Welsh Government to support the development of SDPs. The SWWCJC understands that a formal consultation with Local Planning Authorities on a draft version of the guidance has been delayed and is not now due to be published until Spring 2025. Therefore, the SWWCJC considers it vital that this guidance is in place to ensure that the SDPs to be delivered across Wales all align to an agreed set of procedures and requirements as identified in the version to be published following consultation.
- 2.3 From the information which has been published to date, it is generally accepted and reasonable to assume that the preparation of the first tranche of SDPs from commencement to adoption is likely to take in excess of five years to complete and will certainly require the allocation of both financial and staff resources. The SWWCJC envisage a financial commitment of around £2.469m over that five-year period, to cover staffing and specialist services (as necessary). The financial commitment would be required in addition to that already granted towards the RTP however this will be subject to review pending publication of the guidance referred to above.
- 2.4 SWWCJC has access to limited funding which is reliant upon levies paid for through council tax, as well as the successful receipt of grant funding from Welsh Government, as was the case for the Regional Transport Plan which secured as a grant £125,000 in 23/24 and £100,000 24/25 towards its cost.
- 2.5 As a region, participating authorities already have stretched resources delivering their respective RLDPs. It is not therefore an option to divert existing planning staff away from continuing with this work to enable commencement of the SDP. Furthermore, the participating authorities cannot prepare LDP Lites until they have an adopted SDP in place. Given that each authority in the South West Wales region are at different stages of LDP preparation, they cannot re-deploy resources to commence work on the SDP at this stage. As a consequence of this, the SWWCJC will not be in a position to commence preparatory work until such time that the necessary funding and guidance is available to enable a viable plan to be developed. The preparatory work would identify milestones and resource commitments which would be required for incorporation within the Delivery Agreement. These matters have been regularly discussed in recent Planning Officers Society Wales (POSW) meetings where Chief Planning Officers representing all four regions were of the same mind.



The first stage of the SDP is to prepare a Delivery Agreement which sets out the milestones associated with the preparation and adoption of the SDP. Welsh Government have indicated that other regions are progressing work on preparing their Delivery Agreement, however this has been discussed at length in various officer groups and at least two of the other three regions are in the same position as the SWWCJC. Moreover the other region have drafted a Delivery Agreement but have also indicated that they do not have the resources to deliver the milestones which will be presented in that Agreement. Preparing a Delivery Agreement without sufficient financial and staff resources would therefore appear to be an academic exercise.

- 2.6 Therefore, until such time as resources are made available, the SWWCJC will be unable to submit a proposed Delivery Agreement, nor will we be able to commence SDP preparation work.

Notwithstanding the fact that the SWWCJC have yet to commence preparation of the Delivery Agreement the region has worked collaboratively to undertake key studies that will inform an evidence base for a future SDP. Progression beyond this point is not however possible until sufficient staff and financial resources are put in place and this is reliant upon Welsh Government providing the financial resources referred to above.

- 2.7 The Welsh Government advised that in procedural terms there are no impediments hindering the preparation of an SDP. Noting that two Advisory Notes were published in August 2021 to assist in formulating governance structures to prepare an SDP and the scope of its content. These are not prescriptive but will assist deliberations. In addition, they had circulated an informal draft version of the SDP Manual, the guidance for preparing an SDP. There will be some 'fine tuning', but the general principles should remain following the responses we received. As referenced above, the intention of Welsh Government is to formally consult in the Spring of 2025, with publication anticipated Summer/Autumn 2025.

- 2.8 The Welsh Government advised that they have worked positively with the South-East Wales region to develop a draft Delivery Agreement. Further advising that it may be prudent for the other three regions to work collectively and connect to enable this approach to be tailored and applied across all regions. Despite this encouragement from WG to commence work on the Delivery Agreement, the significant delay in publishing the SDP Manual consultation is a concern and may suggest that there are going to be changes to the process. It is therefore considered prudent to delay work until after the final version of the manual is published and sufficient resources are made available.

2.9 As referenced above, while substantive work on the SDP has not yet commenced, Policy teams across the region have worked collaboratively to undertake key studies that will inform an evidence base for the SDP. Measures have been introduced to rationalise and standardise methodologies for evidence gathering. This ensures early key stages benefit from alignment with the latest underpinning evidence and is aligned with the replacement LDPs being produced. There has been no substantive progress on key SDP stages to date given the delays to the publishing of the final SDP Manual / Guidance, together with the lack of financial resources allocated to the work stream by Welsh Government. When appropriate, further discussion is required on staff resources and workforce model to be applied once a budget has been allocated / identified.

3. Timescales:

3.1 Welsh Government have advised that the 'Delivery Agreement' is to be submitted by the end of 2024.

The SWWCJC has advised that this date is not achievable for the reasons stated above.

4. Financial Impacts:

4.1 The SWWCJC has approved a continuity budget aligned to the levy honored by partners and grant payments (as applicable). This provides a contribution of £20k for the planning service across the SWW region and is being used to commence the collection of a consistent evidence base which will inform a future SDP.

It is however envisaged that a financial commitment of around £2.469m over a five year period is required to deliver the SDP through to adoption. This is clearly in excess of the SWWCJC budget allocation towards the development of the SDP.

5. Integrated Impact Assessment:

5.1 The SWWCJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.

- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage

- Consider opportunities for people to use the Welsh language
Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two stage approach to be undertaken to measure any potential impact of its decisions.

Outcome - In preparation of the 'SDP', engagement and consultation of stakeholders – (including Community Involvement Scheme, the 'Call for' Strategic Locations and Sites/Areas, Preferred Strategy will need to be undertaken.

There has been no substantive progress on key SDP stages to date given the delays to the publishing of the final SDP Manual / Guidance, together with the lack of financial resources allocated to the work stream by Welsh Government.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

"To deliver a more equal South West Wales by 2035 by contributing towards:

The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;

The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,

And

[The achievement of the Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind."

Well-being of Future Generations (Wales) Act 2015

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:



The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the ‘well-being goals’.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC’s well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan.

Well-being Objective 1

“To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.”

Well-Being Objective 2

“To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).”

Well-Being Objective 3

“To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.”

6. Workforce Impacts:

6.1 Limited resources are in place to support the preparatory works due to capacity, sector skills gap/s, recruitment and retention, which have been factored into the consideration of this report.

7. Legal Impacts:

7.1 It should be noted that failure to progress preparatory works in the form of the ‘Delivery Agreement’ and not submitting the same to Welsh Government by the end of 2024, pursuant to the work required under The Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021 does render the South West Wales Corporate Joint Committee open to legal challenge that it is in breach of its obligations, this may come via a judicial review. This may render the South West Wales Corporate Joint Committee open to potential costs of defending a challenge. There would also be reputational risks to the South West Wales Corporate Joint Committee.

8. Risk Management Impacts:

8.1 In addition to the legal impacts under section 7 of this report, the following apply;

- a. To commence preparatory work in the absence of the published guidance (final).

This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.

However, steps are being taken to develop the evidence base to support Replacement Local Development Plans (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).

- b. The SWWCJC has approved a continuity budget for 2024/25, aligned to the levy honored by partners and grant payments (as applicable).

It is envisaged that a financial commitment of around £2.469m over that five year period is required, which is in excess of the SWWCJC budget allocation towards the development of the SDP.

This alone would require almost five times increase in the existing annual levy in order to undertake. The financial outlook for 2025/26 and beyond continues to be hugely challenging and accordingly such an increase would not be appropriate and affordable.

9. Consultation:

9.1 The preparation of the 'SDP' consultation and engagement (including Community Involvement Scheme, the 'Call for' Strategic Locations and Sites/Areas) with the public and stakeholders throughout the development and adoption process will be in accordance with the statutory process.

10. Reasons for Proposed Decision:

10.1 To advise on the progress and challenges in respect of the development of a Strategic Development Plan for the South West Wales Corporate Joint Committee in accordance with The Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021.

11. Implementation of Decision:

11.1 This report will be considered at a forthcoming Corporate Joint Committee meeting and is for noting, endorsement and comment at the meeting of the Sub-Committee.

12. Appendices:

12.1 Appendix 1. Well-being Objective 3 – Strategic Development Plan (SDP) Action Plan

13. List of Background Papers:

13.1 [\(Public Pack\)Agenda Document for South West Wales Corporate Joint Committee - Strategic Planning Sub-Committee, 19/11/2024 14:00](#)

13.2 [\(Public Pack\)Agenda Document for South West Wales Corporate Joint Committee - Overview and Scrutiny Sub-Committee, 21/11/2024 10:00](#)

This page is intentionally left blank

Appendix 6 – Well-being Objective 3 - Strategic Development Plan (SDP) Action Plan

To deliver the SDP, we will take the following steps during 2023 – 2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
Engage with Welsh Government.	<ul style="list-style-type: none"> Engage with Welsh Government Officers on the draft SDP Manual to ensure the final version of that guidance serves to help facilitate an SDP that can deliver on CJC, Council and National Parks corporate objectives. Further engage with Welsh Government regarding the resource requirements to develop the SDP. 	<ul style="list-style-type: none"> SWWCJC considered Draft Manual as part of an informal Welsh Government (WG) Consultation in December 2022. Formal Consultation on the SDP Manual / Guidance delayed until Autumn 2024. Limited Budget reliant on grant funding from Welsh Government(WG). SWWCJC Members and Officers continue to lobby WG to allocate an adequate budget 	Any issues addressed in final guidance.	Ongoing
Prepare Delivery Agreement.	<ul style="list-style-type: none"> Work collaboratively across the region to undertake key studies that will form an evidence base for the SDP. 	<ul style="list-style-type: none"> Cross boundary collaboration on is advancing to inform the replacement of Local Development Plans (LDP's) across the region and to provide the structure for the Strategic Development Plan (SDP). Opportunities introduced to rationalise and standardise methodologies for evidence gathering. 	Ensures early key stage work benefit from alignment with latest underpinning evidence, and is aligned with replacement LDPs being produced.	Ongoing – In Progress
Develop SDP.	<ul style="list-style-type: none"> Deliver a number of SDP key stages with engagement and consultation of stakeholders – (including Community Involvement Scheme, the 'Call for' Strategic Locations and Sites/Areas, Preferred Strategy. 	<ul style="list-style-type: none"> No substantive progress on key SDP stages to date given the delays to the issuing of the SDP Manual / Guidance and the lack of financial resources allocated to the work stream by Welsh Government. Discussion needed on staff resources and workforce model to be applied once budget has been allocated / identified. 	Compliant SDP.	Pending

<p>To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.</p>	<ul style="list-style-type: none"> Prepare to start the process of developing the regional Strategic Plan for South West Wales once in receipt of Welsh Government guidance; 	<ul style="list-style-type: none"> No substantive progress on developing the regional SDP to date given the delays to the issuing of the SDP Manual / Guidance and the lack of financial resources allocated to the work stream by Welsh Government. Discussion needed on staff resources and workforce model to be applied once budget has been allocated / identified. 	Compliant SDP	Pending
	<ul style="list-style-type: none"> Investigate the options for delivering the expertise and support needed to complete the Strategic Development Plan. 	<ul style="list-style-type: none"> Initial assessment of the options available to formulate the 'SDP Preparation Team' that is capable of delivering the required outputs has been undertaken. Discussion / agreement needed on staff resources and workforce model to be applied once budget has been allocated / identified 		Ongoing – In Progress
<p>Addition Actions informed by the Consultation January 2024</p>	<ul style="list-style-type: none"> Further consideration will be given to the views and suggestions received from the consultation. 			
	<ul style="list-style-type: none"> Start the development without final guidance <p>Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.</p> <p>However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).</p>	<ul style="list-style-type: none"> Whilst work on the SDP has not formally started, the region has been progressing various work collaboratively in preparation of the SDP, such as an assessment of the constraints and opportunities and potential refinement of the Swansea Bay and Llanelli National Growth Area and Regional Nutrient Credit Trading Scheme. 		Pending

	<ul style="list-style-type: none"> Listen to the electorate <p>Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.</p>	<ul style="list-style-type: none"> No formal consultation has been undertaken to date. 		Pending
	<ul style="list-style-type: none"> Accountability for projects <p>Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities.</p> <p>The SDP does not cover the delivery of projects.</p>	<ul style="list-style-type: none"> No action as the SDP does not cover the delivery of projects 		N/A
	<ul style="list-style-type: none"> Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises. <p>Note. These objectives are already included within the Local Development Plans</p>	<ul style="list-style-type: none"> Cross boundary collaboration on projects is advancing to inform Replacement LDPs across the region and to provide the building blocks for the SDP. Opportunities taken to rationalise and standardise methodologies for evidence gathering. NPT/Swansea as an example has undertaken a joint Economic and Housing Growth Assessment (E&HGA). This has been undertaken by Turleys Associates, and broadly uses the same methodology as the E&HGA undertaken by Carmarthenshire. A consistent approach to looking at future employment across the region will provide a good base for the SDP to build on. 		Ongoing – In Progress

	<ul style="list-style-type: none"> • Ensure engagement and collaboration processes & systems are incorporated <p>Note. These processes are adopted as statutory requirements of the Local Development Plan making process</p>	<ul style="list-style-type: none"> • The South West Wales Regional Planning Group provides officers with the forum to engage, share progress and methodologies and provide updates. Whilst a more formalised approach is needed for the SDP, this provides a good base to build on. • Progress made on building an integrated approach to the CJC's 'mandated functions', regional plans and programmes which is key to maximising the ability to deliver on the joint ambition – e.g. Planning Officer attendance at the SWW Regional Transport Plan (RTP) Workshops providing input on the draft RTP; and input into the production of the Local Area Energy Plan (LAEP). 		<p>Ongoing – In Progress</p>
--	--	---	--	------------------------------

SOUTH WEST WALES CORPORATE JOINT COMMITTEE

3rd December 2024

Report of the Monitoring Officer

Report Title: Scheme of Delegation

Purpose of Report	To present the proposed scheme of delegation for the South West Wales Corporate Joint Committee (“SWWCJC”). This document outlines the delegation of decision-making powers within the SWWCJC to ensure clarity, efficiency, and compliance with relevant legal and governance requirements
Recommendation	It is recommended that the South West Wales Corporate Joint Committee: (a) Approves the Scheme of Delegation as presented at Appendix 1 (b) Authorises the Monitoring Officer to make any minor amendments required for clarity or consistency. (c) Agrees to a review of the Scheme of Delegation at each Annual General Meeting of the South West Wales Corporate Joint Committee to ensure its effectiveness.
Report Author	Craig Griffiths
Finance Officer	Chris Moore
Legal Officer	Craig Griffiths

1. Background:

1.1 Under the Local Government and Elections (Wales) Act 2021, CJsCs were established to facilitate regional collaboration in delivering strategic functions such as transport, land use planning, and economic development. To operate effectively and maintain robust governance, a Scheme of Delegation is necessary to clearly define the roles and responsibilities of the SWWCJC and its officers.

1.2 The proposed Scheme of Delegation at Appendix 1 has been prepared in line with

- The Local Government and Elections (Wales) Act 2021
- The SWWCJC’s Standing Orders and Constitution
- Relevant statutory guidance and good practice principles

1.3 The implementation of the Scheme of Delegation will:

- Streamline decision-making processes while ensuring accountability and transparency.
- Allow officers and sub-committees to act efficiently within defined parameters.
- Align governance arrangements with statutory requirements and best practice.

2. Financial Impacts:

2.1 It is not considered that there will be any financial impacts for the SWWCJC itself in the consideration of this report.

3. Integrated Impact Assessment:

3.1 The SWWCJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

3.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

4. Workforce Impacts:

4.1 There are no workforce impacts for the SWWCJC to be concerned with in relation to this report.

5. Legal Impacts:

5.1 The Scheme of Delegation complies with the Local Government and Elections (Wales) Act 2021 and associated regulations.



6. Risk Management Impacts:

6.1 There are no impacts associated with this report. In the absence of a Scheme of Delegation it will just require all decision making to vest in the SWWCJC. Its purpose is to streamline decision-making processes while ensuring accountability and transparency.

7. Consultation:

7.1 There is no requirement for external consultation on this report.

8. Reasons for Proposed Decision:

8.1 To ensure the SWWCJC has in place a streamline decision-making processes while ensuring accountability and transparency

9. Implementation of Decision:

9.1 This report will be implemented following the expiry of the three-day call-in period.

10. Appendices:

10.1 Appendix 1- Draft Scheme of Delegation

11. List of Background Papers:

11.1 None

This page is intentionally left blank

Appendix A Scheme of Delegation

1. The SWWCJC may not delegate any of the following to any other person or subcommittee:
 - (a) Its function in relation to approving or revision of policies under the relevant provisions of the Transport Act 2000 (“Transport Policy Function”);
 - (b) Its function in relation to preparing a Strategic Development Plan under the relevant provisions of the Planning and Compulsory Purchase Act 2004 (the “Strategic Development Plan Function”);
 - (c) The decision to agree the CJC budgets and the calculation of contributions of the Constituent Councils and the National Park Authorities
 - (d) The decision to establish CJC sub-committees; and
 - (e) Other specific decisions and responsibilities set out in the Establishment Regulations.

2. The SWWCJC may arrange for the discharge of its function by
 - (a) A sub-committee;
 - (b) An officer, which for the purposes of this function shall also include any employees of Constituent Council or National Park Authorities whose services are being provided to the SWWCJC;
 - (c) Any other corporate joint committee;
 - (d) Any county or county borough council in Wales.

3. Delegation to Officers

Decision	Delegation
To act as Proper Officer under the Local Government Act 1972, Local Government Act 2000 and any amending legislation	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).
To be the member of staff with responsibility for all proper officer functions further to reg.3 of the Corporate Joint Committees (General)(No.2)(Wales)Regulations 2021	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).
To implement any decision taken by the SWWCJC	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).
To be the liaison/representative to any external organisation where so authorised by the SWWCJC	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).
Decisions on the management, allocation, direction and supervision of	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).

<p>resources made available to the SWWCJC where this is:</p> <ul style="list-style-type: none"> In accordance with the staffing arrangements put in place with the employers of staff made available to the SWWCJC; and <p>In accordance with the SWWCJC Constitution</p>	
<p>Decisions to incur expenditure up to a maximum aggregate of £25,000 where this is:</p> <ul style="list-style-type: none"> Within the approved budget of the SWWCJC for that financial year; and In accordance with the SWWCJC Constitution 	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).
To accept any grants issued to the SWWCJC	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer) in consultation with the S151 Officer and Monitoring Officer
The acceptance of tenders issued on the part of the SWWCJC	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).
The engagement (and terms of engagement of) any individual person as a consultant where the value of the appointment does not exceed £25,000 per accounting period	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).
The power to manage and administer all those funding agreements as approved, to include grants and loans, by the CJC or by any of its sub-committees.	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).
Responding to a statutory consultation in respect of the operation of the SWWCJC	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer) in consultation with the Chair of the SWWCJC, relevant lead member and lead Director of the Constituent Council.
<p>To take action on behalf of the SWWCJC in consultation with the Chair of the SWWCJC in any urgent matter which does not allow for prior authorisation to be obtained where:</p> <ul style="list-style-type: none"> There is a serious risk of significant cost to the SWWCJC of loss of income resulting from lack of immediate action; 	SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).

<ul style="list-style-type: none"> • The SWWCJC property or staff or persons in its care or for whom it has a responsibility would otherwise be placed at serious risk of suffering harm/damage; • An emergency or disaster involving destruction or danger to life or property occurs or is imminent or there is reasonable ground for apprehending such an emergency or disaster and such action is calculated to avert, alleviate or eradicate the effects or potential effects of the event. 	
<p>To be responsible for all matters in relation to Health and Safety at work in accordance with legislative requirements.</p>	<p>SWWCJC Chief Executive Officer (or in their absence a Deputy SWWCJC Chief Executive Officer).</p>
<p>To facilitate and manage the co-ordination of medium-term financial planning, annual budget planning, budget monitoring and the preparation of statutory and other accounts, associated grant claims and supporting records.</p>	<p>The SWWCJC Section 151 Officer.</p>
<p>To manage the CJC's financial affairs and services, including all matters relating to the General Budget, Strategic Development Plan Budget, Treasury Management, Reserves and Provisions, Subsidiary Accounts, and all other funds established under statutory requirements.</p>	<p>The SWWCJC Section 151 Officer.</p>
<p>To operate the SWWCJC's bank accounts for the prudent management of financial affairs and to nominate authorised signatories.</p>	<p>The SWWCJC Section 151 Officer.</p>
<p>To facilitate payment of any expenses that should be due to a member or officer of the SWWCJC</p>	<p>The SWWCJC Section 151 Officer</p>
<p>In consultation with the Chief Executive to settle complaints where appropriate, which may include an apology, rectification, or in exceptional circumstances a monetary payment up to a maximum of £100; and to settle Ombudsman's recommendations under Section 21 of the Public Services</p>	<p>The SWWCJC Monitoring Officer.</p>

Ombudsman (Wales) Act 2005, up to a maximum of £1,000.	
To be the member of staff with responsibility for all proper officer functions further to reg.8 of the Corporate Joint Committees (General)(No.2)(Wales)Regulations 2021, and to act as Solicitor to the SWWCJC.	The SWWCJC Monitoring Officer.
To discharge the functions of the CJC in respect of cancellation of family absence pursuant to Regulation 34 of the Family Absence for Members of Local Authorities (Wales) Regulations 2013.	The SWWCJC Monitoring Officer.
To appoint proper officers or authorise an officer of the CJC for any purpose where statute requires that the officer should be appointed or authorised for that specific purpose.	The SWWCJC Monitoring Officer.
Decisions to incur expenditure up to a maximum aggregate of £1,000 where this is: <ul style="list-style-type: none"> • Within the approved budget of the SWWCJC for that financial year; and • In accordance with the SWWCJC Constitution 	SWWCJC Head of Policy and Administration For the avoidance of doubt this delegation shall not be capable of being delegated further without the prior consent of the SWWCJC Chief Executive
Decisions to incur expenditure up to a maximum aggregate of £1,000 where this is: <ul style="list-style-type: none"> • Within the approved budget of the SWWCJC for that financial year; and • In accordance with the SWWCJC Constitution 	Directors of constituent councils of the SWWCJC who are identified in the Constitution as the Regional Lead for a particular workstream For the avoidance of doubt this delegation shall not be capable of being delegated further without the prior consent of the SWWCJC Chief Executive

4. In all cases delegated authority includes management of the human and material resources made available for their functions within the limitations of this scheme and subject to any specific delegations to another officer.
5. Where an officer exercises delegated powers to award a contract or make a decision which incurs significant expenditure under this scheme of delegation they shall as soon as practicable after making the decision produce a written record including all relevant details, in accordance with any guidance given by the Monitoring Officer.

6. In exercising delegated powers, officers shall consult with such other relevant members of staff as may be appropriate and shall have regard to any advice given.
7. Unless expressly provided to the contrary, this scheme includes the power for an officer further to delegate in writing all or any of the delegated functions to other officers (described by name or post) either fully or under the general supervision and control of the delegating officer. For the purposes of this Scheme of Delegation, officer shall be taken as including any member of staff provided by Constituent Councils or National Park Authorities to the SWWCJC who are performing functions on behalf of the SWWCJC.
8. When taking, or considering taking, delegated decisions all officers must have regard to the following questions: (i) Does the decision involve significant expenditure to the SWWCJC's budget? (ii) Does the decision affect the SWWCJC's reputation? (iii) Does the decision carry a significant risk to the SWWCJC? (iv) Does the decision impact reputationally or financially on service users, partner organisations or committees outside the CJC.
9. If any of the considerations in paragraph 8 are invoked or where it involves highly significant or sensitive matters, officers must consider whether a report should be taken to the SWWCJC
10. It shall always be open to an officer not to exercise delegated powers but to refer the matter to the SWWCJC.
11. The Monitoring Officer shall maintain a record of all delegations to officers.

This page is intentionally left blank

SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

3rd December 2024

Report of the Chief Executive

Report Title: SWWCJC Private Sector Advisory Board (PSAB)
 - Appointments

<p>Purpose of Report</p>	<p>To update Members on appointment of additional advisors to support the Private Sector Advisory Board (PSAB) to the South West Wales Corporate Joint Committee (SWWCJC) and provide details of the full list of Advisors (subject to the completion of Advisor Agreements).</p>
<p>Recommendation(s)</p>	<p>It is recommended that Members:</p> <ul style="list-style-type: none"> a) Note that the SWWCJC Meeting of 22nd October 2024, fourteen additional advisors have been offered to support the PSAB and SWWCJC (subject to the Advisor Agreement). b) Note that the complete list of Advisors that are outlined within Appendix C (subject to the acceptance of the Advisor Agreement). c) Delegates authority to the Chief Executive of the SWWCJC and the Monitoring Officer SWWCJC to ensure that suitable and sufficient measures are adopted to ensure compliance whilst working in collaboration with Advisors to develop the PSAB. d) Delegates authority to the Chief Executive of the SWWCJC and the Monitoring Officer SWWCJC to reserve the right to withdraw offer/s of appointment whereby either the

	<p>Advisor Agreement is not accepted or criteria is not satisfied.</p> <p>Note. The Chair of SWWCJC will be notified of such events.</p> <p>e) Delegates authority to the Chief Executive of the SWWCJC and the Monitoring Officer SWWCJC to publish details of Advisors contained within Appendix C with the prior consent of appointees, to promote the development of PSAB and SWWCJC.</p>
Report Author	Wendy Walters SWWCJC Chief Executive
Finance Officer	Chris Moore
Legal Officer	Craig Griffiths

1. Introduction / Background:

- 1.1 Part 5 of the Local Government and Elections (Wales) Act 2021 (“the Act”) provides for the establishment, through regulations, of Corporate Joint Committees (CJs). This can be achieved through two potential routes: at the instigation of two or more principal councils; and at the instigation of Welsh Ministers, but only in relation to certain functions or functional areas which are specified on the face of the Act.
- 1.2 The Corporate Joint Committee (CJC) are able to include additional parties which are described as Co-opted partners and/or advisors.
- 1.3 In accordance with Regulation 9(4) of the South West Wales Corporate Joint Committee Regulations 2021 (‘the 2021 SWWCJC Regulations) the co-opted members are appointed by the CJC and their responsibilities/voting rights will be specified in a written notice, which will again be agreed by the SWWCJC.
- 1.4 A report was approved at the CJC on 11th October 2022 granting the appointment of co-opted members in a non-voting capacity, together with delegated authority to the Chief Executive to undertake a recruitment exercise to appoint additional members of the Advisory Board in respect of the statutory functions of the CJC.
- 1.5 Advisors approved for appointment at CJC on 11th October 2022 are shown within Table 1:

Name	Organisation	Specialism
Chris Foxall	River Simple	Manufacturing – Hydrogen Powered Fuel Cell Electric Vehicles
Ed Tomp	Valero	Manufacturing – Energy Sector
Amanda Davies	Pobl	Housing
James Davies	Industry Wales	Car Manufacturing
Nigel Short	Penderyn Distillery / Scarlets	Alcohol Manufacturing, housing development
Simon Holt	Retired Health Specialist	Health
Lucy Cohen	Mazuma	Finance and Small Business Support
Paul Greenwood	Teddington Engineered Solutions	Skills Specialist Advisor

1.6 Amanda Davies (Pobl) and Paul Greenwood (Teddington Engineering Solutions) have since resigned.

1.7 Nigel Short (Penderyn Distillery/ Scarlets) wishes to continue to support the PSAB, however, is unable to dedicate to a subcommittee.

2. Recruitment:

2.1 An advert seeking additional advisors was published via www.cjcsouthwest.wales from 8th July 2024 for two weeks. Communications were published from 8th July 2024 and shared by partners. Social media platforms to include LinkedIn was utilised to promote the campaign. Interested parties who have either expressed an interest or are active within the region providing specialist services / expertise in sectors including transport, planning, land use, energy, business and the economy, were approached to seek interest.

2.2 The aim was to initially appoint up to an additional six advisors, who will form a cohort of twelve advisors of the Private Sector Advisory Board (PSAB) (inclusive of the six current advisors referred to within items 1.5, 1.6 and 1.7 of this report).

2.3 However, in order to provide greater capacity and thematical cover, it was concluded by the SWWCJC that this number be increased.

3. Selection and Appointment:

3.1 Fourteen Expressions of Interest (Eoi) were received.

3.2 The shortlisting process considered the requirements of the role as outlined within **Appendix A**, together with the responses received.

3.3 It was imperative that those appointed would be able to demonstrate the skills, knowledge and experience to support the Functions of SWWCJC by either attending relevant of Sub Committee or be available to provide sector or specialist advice and guidance when required.

3.4 The shortlist panel (CEO of SWWCJC, Deputy CEO's, Representatives from the Bannau Brycheiniog National Park, Pembrokeshire Coast National Park and SWWCJC Statutory Officers) has reviewed each EoI to inform and advise the CJC on potential appointments.

The panel acknowledged that in addition to the functions identified in current terms of reference of the PSAB, the PSAB function should also support the SWWCJC to develop a Business Engagement Strategy and associated framework.

3.5 The Members of SWWCJC noted the recommendations following the shortlist process and endorsed the list for appointments at the meeting held on 22nd October 2024.

This has enabled fourteen additional advisors to be offered to the support SWWCJC and PSAB (subject to acceptance on the Advisor Agreement **Appendix B**). If accepted, the additional members will complement the existing six appointed advisors.

The complete list of advisors to include existing members and additional advisors is outlined within **Appendix C**.

3.6 **Appendix C** outlines the details of existing advisors (1-6) and additional advisors (subject to the Advisor Agreement) (7-20) to support the PSAB and SWWCJC.

3.7 The first meeting of PSAB will be arranged for January 2025. Advisors (subject to the Advisor Agreement) will receive an induction on the remit of position, the role of SWWCJC together with the relevant policies and procedures.

In accordance with the Terms of Reference, a Chair will be appointed.

The PSAB function will support the SWWCJC to develop a Business Engagement Strategy and associated framework.

4. Financial Impacts:

4.1 Appointed advisors and co-optees would be non-remunerated but would be able to claim expenses such as travelling expenses, which are within the CJC budget. It is anticipated that the majority of such meetings will take place virtually.

5. Integrated Impact Assessment:

5.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two-stage approach to be undertaken to measure any potential impact of its decisions.

It is not considered that an Integrated Impact Assessment (IIA) is required for this report as it does not seek a substantive policy decision from Members.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

“To deliver a more equal South West Wales by 2035 by contributing towards:

- (a) The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;*
- (b) The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,*
and
- (c) [The achievement of the Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”*

Well-being of Future Generations (Wales) Act 2015

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:

The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the ‘well-being goals’.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC’s well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan, most notably in terms of Well-being Objective(s) as outlined below for ease of reference:

Well-being Objective 1

“To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.”

Well-Being Objective 2

“To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).”

Well-Being Objective 3

“To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.”

6. Workforce Impacts:

6.1 There are no impacts associated with the workforce.

7. Legal Impacts:

7.1 The Corporate Joint Committees Statutory Guidance references that in order to fulfil their responsibilities and duties effectively, CJCs will need to, and be expected to, actively involve others in their work. It will be important that each CJC creates an inclusive and collaborative culture to ensure a wider perspective and approach

to its work. Each CJC will wish to give thought to how this can best be achieved taking into account its own unique circumstances.

8. Risk Management Impacts:

8.1 Failure to ensure a diverse and representative group of advisers would mean the SWWCJC will not be able to consider the range of views such organisations could bring to the functions the CJC are required to undertake.

9. Consultation:

9.1 There is no requirement for external consultation on this report.

10. Reasons for Proposed Decision:

10.1 To ensure the SWWCJC can actively involve private sector specialists in their work programme and to agree appointments to the PSAB.

11. Implementation of Decision:

11.1 This decision to be implemented following the conclusion of the three day call in period.

12. Appendices:

Appendix A – Advert Pack

Bilingual – PSAB Advertisement

Welsh – PSAB Expression of Interest (Eol) Form

English - PSAB Expression of Interest (Eol) Form

Welsh - PSAB Specification Document

English - PSAB Specification Document

Welsh - PSAB Terms of Reference

English – PSAB Terms of Reference

Appendix B - Advisor Agreement

Appendix C - PSAB Complete List of Advisors

13. List of Background Papers:

SWWCJC 11th October 2022

Agenda item 6. Appointment of Advisors

[Agenda for South West Wales Corporate Joint Committee on Tuesday, 11th October, 2022, 10.30 am: NPT CBC](#)

SWWCJC 23rd May 2024

Agenda Item 5. Reconstitution of the South West Wales Corporate Joint Committee

[Agenda for South West Wales Corporate Joint Committee on Thursday, 23rd May, 2024, 10.00 am: NPT CBC](#)

SWWCJC 30th July 2024

Agenda Item 10. Private Sector Advisory Board Update – Recruitment of Advisors

[Agenda for South West Wales Corporate Joint Committee on Tuesday, 30th July, 2024, 2.00 pm: NPT CBC](#)

SWWCJC 22nd October 2024

Agenda Item 9. Private Sector Advisory Board - Appointments

[\(Public Pack\)Agenda Document for South West Wales Corporate Joint Committee, 22/10/2024 10:00](#)



Mae angen arbenigwyr deinamig yn y sector preifat i helpu De-orllewin Cymru i fod yn rhanbarth mwy llewyrchus, mwygwyrdd a mwy cysylltiedig yn y blynyddoedd nesaf.

Mae **Cyd-bwyllgor Corfforaethol De-orllewin Cymru** yn annog ceisiadau gan arbenigwyr mewn sectorau gan gynnwys trafndiaeth, cynllunio, defnydd tir ac ynni i ymuno â bwrdd ymgynghorol newydd. Ar ôl cael ei sefydlu, bydd y bwrdd yn rhoi cyngor arbenigol i aelodau'r pwyllgor, sy'n cynnwys uwdd-gynrychiolwyr pedwar awdurdod lleol Dinas-ranbarth Bae Abertawe, yn ogystal ag awdurdodau Parc Cenedlaethol Bannau Brycheiniog a Pharc Cenedlaethol Sir Benfro.

Mae ceisiadau ar gyfer ymgynghorwyr y sector preifat hefyd yn cael eu gwahodd ar gyfer sectorau eraill gan gynnwys y diwydiannau adeiladu, digidol, twristiaeth a chreadigol. Rydym yn chwilio am unigolyn sydd â phrofiad sylweddol yn y sectorau a nodir, yn ogystal â sgiliau arwain a chyfathrebu cryf, a pharodrwydd i weithio mewn partneriaeth ag eraill.

Mae rhagor o wybodaeth am Gyd-bwyllgor Corfforaethol De-orllewin Cymru ar gael drwy fynd i www.cbcdeorllewin.cymru

Gofynnir i arbenigwyr yn y sector preifat sydd â diddordeb mewn cael gwybod rhagor amdano wneud cais i fod yn aelod o'r bwrdd ymgynghorol gysylltu â **Ms Kristy Tillman** trwy Kristy.Tillman@abertawe.gov.uk

Mae manylion y rôl a ffurflen gais ar gael ar www.cbcdeorllewin.cymru

Y dyddiad cau ar gyfer ceisiadau yw 22.07.2024 (11.59pm)

Dynamic private sector experts are wanted to help South West Wales become a more prosperous, greener and betterconnected region in the coming years.

The **South West Wales Corporate Joint Committee** is encouraging applications from specialists in sectors including transport, planning, land use and energy to join a new advisory board. Once in place, the advisory board will provide expert guidance to members of the committee, which include senior representatives from the Swansea Bay City Region's four local authorities, as well as the Bannau Brycheiniog and Pembrokeshire National Park authorities.

Applications for private sector advisers are also invited for other sectors including construction, digital, tourism and the creative industries. Significant experience in the identified sectors is being sought, as well as strong leadership and communication skills and a willingness to work in partnership with others.

More information about the Corporate Joint Committee for South West Wales is available at www.cjcsouthwest.wales

Private sector experts interested in finding out more about applying to become a member of the advisory board are asked to contact **Ms Kristy Tillman** via Kristy.Tillman@swansea.gov.uk

Details of the role and an application form can be found at www.cjcsouthwest.wales

The deadline for applications is 22.07.2024 (11.59pm)

This page is intentionally left blank

Cyd-bwyllgor Corfforaethol De-orllewin Cymru

Bwrdd Ymgynghorol Sector Preifat – Rôl Ymgynghori

Mynegiant o Ddiddordeb

Version 2
26 Mawrth 2024



Page 41



Mynegai

Mynegiant o Ddiddordeb	2
Ynglŷn â'r ffurflen hon	2
Adran 1 – Gwybodaeth gyswilt.....	3
Adran 2 – Manylion Arbenigedd.....	4
Adran 3 – Hanes Gwaith.....	5
Adran 4 - Saith Egwyddor Bywyd Cyhoeddus (Egwyddorion Nolan).....	6
Adran 5 – Gweithgarwch Gwleidyddol	7
Adran 6 – Ymrwymiad.....	8
6.1 Ymrwymiad i'r rôl	8
6.2 Ymrwymadau Blaenorol.....	8
Adran 7 – Datganiad.....	9
Atodiad 1: Saith Egwyddor Bywyd Cyhoeddus.....	10

Cyd-bwyllgor Corfforaethol De-orllewin Cymru
Bwrdd Ymgynghorol Sector Preifat – Rôl Ymgynghori
Mynegiant o Ddiddordeb

Ynglŷn â'r ffurflen hon

Dylid defnyddio'r ffurflen hon i fynegi diddordeb tuag at rôl y Bwrdd Ymgynghorol Sector Preifat.

Bydd y Mynegiant o Ddiddordeb yn dechrau'r broses asesu dau gam. Bydd ymgeiswyr yn cael eu hysbysu o'r penderfyniadau ar ôl derbyn y Mynegiant o Ddiddordeb.

Llenwch y ffurflen hon ynghyd â dogfennau atodol (h.y. CV) a'i dychwelyd at Kristy Tillman, Pennaeth Polisi a Gweinyddu Busnes ar gyfer Cyd-bwyllgor Corfforaethol De-orllewin Cymru drwy e-bostio Kristy.Tillman@abertawe.gov.uk, gan ddefnyddio'r pwnc 'SWWCJC PSAB Eol'.

Mae'r ffurflen yn cynnwys saith adran fel a ganlyn:

Adran 1 – Gwybodaeth gyswllt

Adran 2 - Manylion Arbenigedd (Sgiliau, Gwybodaeth, Profiad a Hyfforddiant)

Adran 3 – Hanes Gwaith

Adran 4 - Saith Egwyddor Bywyd Cyhoeddus (Egwyddorion Nolan)

Adran 5 – Gweithgarwch Gwleidyddol

Adran 6 – Ymrwymadau

Adran 7 – Datganiad

Atodiad 1 - Saith Egwyddor Bywyd Cyhoeddus *Cyhoeddwyd 31 Mai 1995*

Sylwch y bydd ymgeiswyr sy'n llwyddo i gyrraedd cam dau yn cael y cyfle i roi rhagor o fanylion am eu haddasrwydd fel rhan o'r broses gyfweld.

Os oes gennych unrhyw gwestiynau, dylech eu gofyn i'r Pennaeth Polisi a Gweinyddu Busnes ar gyfer Cyd-bwyllgor Corfforaethol De-orllewin Cymru drwy e-bostio Kristy.Tillman@abertawe.gov.uk.

Adran 1 – Gwybodaeth gyswllt

Enw cyswllt	
Sefydliad	
Cyfeiriad y Sefydliad	
E-bost cyswllt	
Rhif Ffôn Cyswllt	

Adran 2 – Manylion Arbenigedd

Dywedwch wrthym am eich meysydd arbenigedd, ynghyd â sgiliau, gwybodaeth, profiad a hyfforddiant y gallwch gefnogi rôl Ymgynghorydd sy'n cefnogi Bwrdd Ymgynghorol Sector Preifat ar gyfer Cyd-bwyllgor Corfforaethol De-orllewin Cymru.

Mae croeso i chi gyfeirio at CV a'i atodi fel rhan o'r ymateb.

Sylwer. Gweler y Ddogfen Canllawiau a Manyleb i gael rhagor o fanylion am y rôl.

Adran 3 – Hanes Gwaith

Nodwch benodiadau â thâl neu heb dâl i ddangos sgiliau a phriodoleddau tuag at rôl ymgynghorydd.

Ar gyfer pob penodiad, rhowch fanylion yn eich ymateb i'r canlynol; *Rôl, Sefydliad, Cyfeiriad y Sefydliad, Cyfrifoldebau a Chyflawniadau.*

Adran 4 - Saith Egwyddor Bywyd Cyhoeddus (Egwyddorion Nolan)

Mae Saith Egwyddor Bywyd Cyhoeddus (a elwir hefyd yn Egwyddorion Nolan) yn berthnasol i unrhyw un sy'n gweithio fel deiliad swydd gyhoeddus.

Mae hyn yn cynnwys pawb sy'n cael eu hethol neu eu penodi i swydd gyhoeddus, yn genedlaethol ac yn lleol, a'r holl bobl a benodir i weithio yn y Gwasanaeth Sifil, llywodraeth leol, yr heddlu, y llysoedd a'r gwasanaethau prawf, cyrff cyhoeddus anadrannol, ac yn y gwasanaethau iechyd, addysg, cymdeithasol a gofal.

Mae'r holl ddeiliaid swydd gyhoeddus yn weision i'r cyhoedd ac yn stiwardiaid adnoddau cyhoeddus. Mae'r egwyddorion hefyd yn berthnasol i bawb mewn sectorau eraill sy'n darparu gwasanaethau cyhoeddus.

Mae'r Pwyllgor Safonau Cyhoeddus wedi nodi'r saith egwyddor o fywyd cyhoeddus y mae'n credu y dylai fod yn berthnasol i bawb yn y gwasanaethau cyhoeddus.

Wrth wneud cais am y swydd hon rydych yn ymrwmo i'r egwyddorion fel y'u nodir yn **Atodiad 1** i'r ddogfen hon. Gofynnir i bob cynrychiolydd o'r sector preifat lofnodi Cytundeb Ymgynghorwyr yn eu gorfodi i gydymffurfio ag egwyddorion sylfaenol Côt Ymddygiad Aelodau y mae'n rhaid i aelodau cyfetholedig gytuno iddynt.

Mae'r cytundeb ymgynghorwyr ar gael ar gais.

Adran 5 – Gweithgarwch Gwleidyddol

Nodwch a oes unrhyw un o'r canlynol yn berthnasol, drwy dicio'r blwch.

Sylwer. Yn dibynnu ar yr ateb ar gyfer y cwestiynau uchod, efallai y bydd cwestiynau dilynol fel rhan o'r broses benodi.

Gweithio fel AS, (AC gynt), Cynghorydd Lleol, Aelod Seneddol, Aelod o Senedd Ewrop, ac ati?	<input type="checkbox"/>
Sefyll fel ymgeisydd ar gyfer un o'r swyddi uchod?	<input type="checkbox"/>
Siarad ar ran plaid wleidyddol neu ymgeisydd?	<input type="checkbox"/>
Gweithredu fel asiant gwleidyddol?	<input type="checkbox"/>
Bod yn Gadeirydd, Trysorydd neu Ysgrifennydd ar gyfer cangen leol o blaid wleidyddol?	<input type="checkbox"/>
Canfasio ar ran plaid wleidyddol neu wedi helpu yn ystod etholiadau?	<input type="checkbox"/>
Ymgymryd ag unrhyw weithgaredd gwleidyddol arall yr ydych yn ei ystyried yn berthnasol?	<input type="checkbox"/>
Wedi gwneud rhodd ariannol gofnodadwy i blaid wleidyddol?	<input type="checkbox"/>

Adran 6 – Ymrwymiad

6.1 Ymrwymiad i'r rôl

Sylwer. *Gweler y ddogfen Canllawiau a Manyleb*

Nodwch pryd y byddwch ar gael i i gefnogi'r Bwrdd Ymgynghorol Sector Preifat

6.2 Ymrwymïadau Blaenorol

Rhowch wybod a oes gennych unrhyw ymrwymïadau blaenorol yr ystyrir eu bod yn wrthdaro buddiannau mewn perthynas â'r penodiad hwn.

Adran 7 – Datganiad

Wrth wneud cais am y swydd hon rydych yn ymrwmo i'r egwyddorion fel y'u nodir yn Atodiad 1 i'r ddogfen hon.

Gofynnir i bob cynrychiolydd o'r sector preifat lofnodi Cytundeb Ymgynghorwyr yn eu gorfodi i gydymffurfio ag egwyddorion sylfaenol Côd Ymddygiad Aelodau y mae'n rhaid i aelodau cyfetholedig gytuno iddynt.

Mae'r cytundeb ymgynghorwyr ar gael ar gais.

Datganiad: Rwy'n datgan bod y wybodaeth a roddir yn y ffurflen hon yn gywir

Llofnod: _____

Dyddiad: _____

Atodiad 1: Saith Egwyddor Bywyd Cyhoeddus *Cyhoeddwyd 31 Mai 1995*

Egwyddorion Nolan

Mae Saith Egwyddor Bywyd Cyhoeddus (a elwir hefyd yn Egwyddorion Nolan) yn berthnasol i unrhyw un sy'n gweithio fel deiliad swydd gyhoeddus. Mae hyn yn cynnwys pawb sy'n cael eu hethol neu eu penodi i swydd gyhoeddus, yn genedlaethol ac yn lleol, a'r holl bobl a benodir i weithio yn y Gwasanaeth Sifil, llywodraeth leol, yr heddlu, y llysoedd a'r gwasanaethau prawf, cyrff cyhoeddus anadrannol, ac yn y gwasanaethau ieuchyd, addysg, cymdeithasol a gofal. Mae'r holl ddeiliaid swydd gyhoeddus yn weision i'r cyhoedd ac yn stiwardiaid adnoddau cyhoeddus. Mae'r egwyddorion hefyd yn berthnasol i bawb mewn sectorau eraill sy'n darparu gwasanaethau cyhoeddus.

Saith Egwyddor Bywyd Cyhoeddus

Mae'r Pwyllgor Safonau Cyhoeddus wedi nodi'r '**Saith Egwyddor Bywyd Cyhoeddus**' y mae o'r farn y dylent fod yn berthnasol i bawb sydd mewn gwasanaeth cyhoeddus. Sef:

Anhunanoldeb

Dylai deiliaid swyddi cyhoeddus weithredu er lles y cyhoedd yn unig. Ni ddylent wneud hynny er mwyn iddynt hwy, eu teulu neu eu ffrindiau, elwa'n ariannol neu elwa mewn ffordd arall.

Uniondeb

Ni ddylai deiliaid swyddi cyhoeddus osod eu hunain mewn sefyllfa o ddyled ariannol neu unrhyw ddyled arall i sefydliadau neu unigolion allanol a allai geisio dylanwadu ar y ffordd y maent yn perfformio'u dyletswyddau swyddogol.

Gwrthrychedd

Wrth gyflawni busnes cyhoeddus, gan gynnwys gwneud penodiadau cyhoeddus, dyfarnu contractau, neu argymhell unigolion ar gyfer gwobrwyon neu fuddiannau, dylai deiliaid swyddi cyhoeddus wneud penderfyniadau yn ôl haeddiant.

Atebolrwydd

Mae deiliaid swyddi cyhoeddus yn atebol i'r cyhoedd am eu penderfyniadau a'u gweithredoedd a rhaid iddynt wneud eu hunain yn destun pa bynnag archwiliad sy'n addas i'w swydd.

Bod yn agored

Dylai deiliaid swyddi cyhoeddus fod mor agored â phosibl ynghylch yr holl benderfyniadau a gweithrediadau a wneir ganddynt. Dylent roi rhesymau am eu penderfyniadau a pheidio â chyfyngu ar y wybodaeth onid oes angen am hynny er budd ehangach y cyhoedd.

Gonestrwydd

Mae'n ddyletswydd ar ddeiliaid swyddi cyhoeddus i ddatgan unrhyw fuddiannau preifat sy'n berthnasol i'w dyletswyddau cyhoeddus a dylent gymryd camau i ddatrys unrhyw wrthdaro a allai godi mewn modd sy'n diogelu buddiannau cyhoeddus.

Arweinyddiaeth

Dylai deiliaid swyddi cyhoeddus hyrwyddo ac ategu'r egwyddorion hyn drwy arweinyddiaeth ac esiempl.

South West Wales Corporate Joint Committee (SWWCJC)

Private Sector Advisory Board (PSAB) – Advisor Role

Expression of Interest (Eoi)

Version 2
26th March 2024



Index

Glossary	2
SWWCJC.....	2
SWWCJC PSAB.....	2
ESB.....	2
Eol	2
PSAB.....	2
Expression of Interest (Eol)	3
About this form	3
Section 1 – Contact Information	4
Section 2 – Details of Specialism	5
Section 3 – Work History	6
Section 4 – The Seven Principles of Public Life (Nolan Principles)	7
Section 5 – Political Activity	8
Section 6 – Commitment	9
6.1 Commitment to the role	9
6.2 Prior Commitments.....	9
Section 7 – Declaration	10
Annex 1: The Seven Principles of Public Life	11

Glossary

SWWCJC

South West Wales Corporate Joint Committee

SWWCJC PSAB

South West Wales Corporate Joint Committee Private Sector Advisory Board

ESB

Economic Strategy Board

EoI

Expression of Interest

PSAB

Private Sector Advisory Board

South West Wales Corporate Joint Committee (SWWCJC)
Private Sector Advisory Board – Advisor Role
Expression of Interest (Eoi)

About this form

This form should be used to submit an expression of interest towards the Advisory role of the Private Sector Advisory Board (PSAB).

The Eoi will instigate the two stage assessment process. Applicants will be notified of the decisions following receipt of the Eoi.

Please complete this form together with supplementary documents (i.e curriculum vitae) and return Kristy Tillman Head of Policy and Business Administration for the South West Wales CJC via e-mail to Kristy.Tillman@swansea.gov.uk, with the subject line 'SWWCJC PSAB Eoi'.

The form is made up of seven sections as follows:

Section 1 – Contact Information

Section 2 – Details of Specialism (Skills, Knowledge, Experience and Training)

Section 3 – Work History

Section 4 – The Seven Principles of Public Life (Nolan Principles)

Section 5 – Political Activity

Section 6 – Commitments

Section 7 – Declaration

Annex 1 - The Seven Principles of Public Life *Published 31 May 1995*

Please note applicants that successfully reach stage two will have the opportunity to expand on their suitability as part of the interview process.

Should you have any questions, please direct these to the Head of Policy and Business Administration for the South West Wales Corporate Joint Committee via Kristy.Tillman@swansea.gov.uk .

Section 1 – Contact Information

Contact name	
Organisation	
Organisation Address	
Contact email	
Contact telephone number	

Section 2 – Details of Specialism

Please tell us about your areas of specialism, together with skills, knowledge, experience and training that you can support the role of Advisor supporting the Private Sector Advisory Board for the South West Wales Corporate Joint Committee (SWWCJC).

You are welcome to reference and return a CV as part of the response.

Note. Please refer to the Guidance and Specification Document for further details of the role.

Section 3 – Work History

Please advise on paid or unpaid appointments to demonstrate skills and attributes towards the role of advisor.

For each appointment, please provide details in your response to the; *Role, Organisation, Organisation Address, Responsibilities and Achievements.*

Section 4 – The Seven Principles of Public Life (Nolan Principles)

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public office-holder.

This includes all those who are elected or appointed to public office, nationally and locally, and all people appointed to work in the Civil Service, local government, the police, courts and probation services, non-departmental public bodies (NDPBs), and in the health, education, social and care services.

All public office-holders are both servants of the public and stewards of public resources. The principles also apply to all those in other sectors delivering public services.

The Public Standards Committee has set out the seven principles of public life which it believes should apply to all in the public service.

In applying for this position you are committing to the principles as set out in **Annex 1** of this document. All private sector representatives will be asked to sign an Advisor Agreement obliging them to comply with the basic principles of the Members Code of Conduct that co-opted members must agree to.

The advisor agreement is available upon request as a reference document.

Section 5 – Political Activity

Please can you advise if any of the following are relevant, by ticking the box.

Note. Depending on the answer for the above questions there may be follow up questions as part of the appointment process.

Obtained office as an MS (<i>formerly AM</i>), a Local Councillor, MP, MEP, etc?	<input type="checkbox"/>
Stood as a candidate for one of the above offices?	<input type="checkbox"/>
Spoken on behalf of a political party or candidate?	<input type="checkbox"/>
Acted as a political agent?	<input type="checkbox"/>
Held office such as Chair, Treasurer or Secretary of a local branch of a political party?	<input type="checkbox"/>
Canvassed on behalf of a political party or helped at elections?	<input type="checkbox"/>
Undertaken any other political activity which you consider relevant?	<input type="checkbox"/>
Made a recordable donation to a political party?	<input type="checkbox"/>

Section 6 – Commitment

6.1 Commitment to the role

Note. Please refer to the Guidance and Specification document

Please advise on your availability to support the Private Sector Advisory Board (PSAB)

6.2 Prior Commitments

Please advise if you have any prior commitments that are considered conflict of interest in respect of this appointment.

Section 7 – Declaration

In applying for this position you are committing to the principles as set out in **Annex 1** of this document.

All private sector representatives will be asked to sign an Advisor Agreement obliging them to comply with the basic principles of the Members Code of Conduct that co-opted members must agree to.

The advisor agreement is available upon request as a reference document.

Declaration: I declare that the information given in this form is accurate

Signed: _____

Date: _____

Annex 1: The Seven Principles of Public Life *Published 31 May 1995*

Nolan Principles

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public office-holder. This includes all those who are elected or appointed to public office, nationally and locally, and all people appointed to work in the Civil Service, local government, the police, courts and probation services, non-departmental public bodies (NDPBs), and in the health, education, social and care services. All public office-holders are both servants of the public and stewards of public resources. The principles also apply to all those in other sectors delivering public services.

The Seven Principles of Public Life

The Public Standards Committee has set out '**Seven Principles of Public Life**' which it believes should apply to all in the public service. These are:

Selflessness

Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other benefits for themselves, their family or their friends.

Integrity

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

Objectivity

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

Accountability

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

Openness

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

Honesty

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

Leadership

Holders of public office should promote and support these principles by leadership and example.

Cyd-bwyllgor Corfforaethol De-orllewin Cymru

Bwrdd Ymgynhorol Sector Preifat – Rôl Ymgynghori

Canllawiau a Manyleb

Version 2
26 Mawrth 2024



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council



Bannau
Brycheiniog

Mynegai

Canllawiau a Manyleb	2
Cefndir	2
Llywodraethu.....	2
Rôl Bwrdd Ymgynghorol Sector Preifat Cyd-bwyllgor Corfforaethol De-orllewin Cymru.....	4
Meini Prawf Dethol.....	5
Amserlenni'r Cyfarfodydd.....	5
Cydnabyddiaeth	5
Cytundeb hyfforddiant ac ymgynghorwyr.....	5
Y Broses Ddethol	6

Cyd-bwyllgor Corfforaethol De-orllewin Cymru Bwrdd Ymgynghorol Sector Preifat – Rôl Ymgynghorydd

Canllawiau a Manyleb

Cefndir

Creodd Deddf Llywodraeth Leol ac Etholiadau (Cymru) 2021 y fframwaith ar gyfer mecanwaith cyson ar gyfer cydweithio rhanbarthol rhwng awdurdodau llywodraeth leol, sef Cyd-bwyllgorau Corfforaethol. Mae'r Ddeddf yn darparu ar gyfer sefydlu Cyd-bwyllgorau Corfforaethol drwy Reoliadau (Rheoliadau Sefydlu Cyd-bwyllgorau Corfforaethol).

Bydd Cyd-bwyllgorau Corfforaethol yn arfer swyddogaethau sy'n ymwneud â chynllunio datblygu strategol a chynllunio trafndiaeth ranbarthol. Byddant hefyd yn gallu gwneud pethau i hybu llesiant economaidd eu hardaloedd. Yn wahanol i drefniadau cyd-bwyllgor eraill, mae Cyd-bwyllgorau Corfforaethol yn gyrff corfforaethol ar wahân sy'n gallu cyflogi staff, dal asedau a chyllidebau, ac ymgymryd â swyddogaethau.

Nod Cyd-bwyllgor Corfforaethol De-orllewin Cymru yw cyflawni ei weledigaeth ar gyfer De-orllewin Cymru 2035.

Dros y pum mlynedd nesaf, bydd yn adeiladu ar drefniadau partneriaeth ranbarthol cryf sydd eisoes ar waith i wneud cynnydd mewn meysydd allweddol gan gynnwys:

- Datblygu ymhellach gynllunio strategol rhanbarthol ar gyfer trafndiaeth;
- Cyflawni dyheadau rhanbarthol ar gyfer ynni a datblygiad economaidd, a
- Paratodau ar gyfer cynllun datblygu strategol cyntaf erioed y rhanbarth.

Mae tri amcan llesiant wedi'u gosod i lywio'r gwaith cychwynnol, er y caiff y rhain eu hadolygu wrth i'w gwaith aeddfedu i sicrhau eu bod yn addas i'r diben yn barhaus. Nodir isod yr amcanion llesiant er hwylustod:

- **Amcan 1 Cynllun Cyflawni Economaidd Rhanbarthol a Strategaeth Ynni Rhanbarthol**
Cydweithio i gyflawni'r Cynllun Cyflawni Economaidd Rhanbarthol a'r Strategaeth Ynni Rhanbarthol, a thrwy hynny wella llesiant economaidd datgarboneiddio De-orllewin Cymru i'n cenedlaethau i ddod.
- **Amcan 2 Cynllun Trafndiaeth Rhanbarthol ar gyfer De-orllewin Cymru**
Llunio Cynllun Trafndiaeth Rhanbarthol ar gyfer De-orllewin Cymru sy'n seiliedig ar gydweithio ac yn galluogi darparu system drafndiaeth sy'n dda ar gyfer ein cenedlaethau o bobl a chymunedau presennol ac i'r dyfodol, yn dda i'n hamgylchedd ac yn dda i'n heconomi a'n lleoedd (gwledig a threfol).
- **Amcan 3 Cynllun Datblygu Strategol ar gyfer De-orllewin Cymru**
Llunio Cynllun Datblygu Strategol cadarn y gellir ei gyflenwi, ei gydgysylltu ac sy'n arbennig yn lleol ar gyfer De-orllewin Cymru a sefydlwyd drwy ymgysylltu a chydweithio â rhanddeiliaid ac sy'n nodi'n glir beth yw maint a lleoliad twf y dyfodol ar gyfer ein cenedlaethau'r dyfodol.

Llywodraethu

Mae Cyd-bwyllgor Corfforaethol De-orllewin Cymru yn cynnwys Cyngor Sir Caerfyrddin, Cyngor Dinas a Sir Abertawe, Cyngor Sir Penfro a Chyngor Bwrdeistref Sirol Castell-nedd Bwrdd Ymgynghorol Sector Preifat Cyd-bwyllgor Corfforaethol De-orllewin Cymru - Canllawiau a Manyleb fersiwn 2 Mawrth 2024

Port Talbot. O ran rhai swyddogaethau cynllunio datblygu, mae Parc Cenedlaethol Sir Benfro a Pharc Cenedlaethol Bannau Brycheiniog hefyd yn aelodau.

Mae aelodau Cyd-bwyllgor Corfforaethol De-orllewin Cymru yn cynnwys: Arweinwyr Gweithredol Cyngor Sir Caerfyrddin, Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot, Cyngor Sir Penfro, Dinas a Sir Abertawe ynghyd ag aelod o Awdurdod Parc Cenedlaethol Bannau Brycheiniog ac Awdurdod Parc Cenedlaethol Arfordir Sir Benfro.

Cyfarfu Cyd-bwyllgor Corfforaethol De-orllewin Cymru am y tro cyntaf ym mis Ionawr 2022 ac ym mis Hydref 2022, cytunodd ar ddull ar gyfer penodi cynrychiolwyr o'r sector preifat i Fwrdd Ymgynghorol, ynghyd â rhoi statws cyfetholedig i gadeirydd y bwrdd ymgynghorol hwn ar Gyd-bwyllgor Corfforaethol De-orllewin Cymru ar sail nad yw'n pleidleisio yn amodol ar dderbyn cytundeb cyfethol wedi'i lofnodi. Cymeradwywyd Cylch Gorchwyl yng nghyfarfod y Cyd-bwyllgor a gynhaliwyd ar 7 Hydref 2022 [Advisers Report.pdf \(npt.gov.uk\)](#).

Roedd y Cytundeb Cydweithio ar gyfer Bargaen Ddinesig Bae Abertawe yn gofyn am sefydlu Bwrdd Strategaeth Economaidd, a bu'n rhaid i Lywodraethau'r DU a Chymru gytuno ar ei aelodaeth. Cytunwyd ar aelodaeth yr Bwrdd Strategaeth Economaidd ym mis Tachwedd 2017. Mae gan y saith aelod o'r Bwrdd Strategaeth Economaidd ddiddordeb mewn cyfranogiad ehangach yng ngweithgareddau'r Cyd-bwyllgor ac felly nhw fydd aelodau craidd y bwrdd ymgynghorol ar gyfer y Cyd-bwyllgor. Fodd bynnag, mae Cyd-bwyllgor Corfforaethol De-orllewin Cymru wedi nodi angen i ehangu cynrychiolaeth - yn enwedig o ran arbenigedd ym meysydd trafnidiaeth, cynllunio a defnydd tir ac ynni, yn ogystal â meysydd ychwanegol eraill, gan gynnwys (ond heb fod yn gyfyngedig i) sectorau adeiladu, digidol, creadigol a thwristiaeth.

Rôl Bwrdd Ymgynghorol Sector Preifat Cyd-bwyllgor Corfforaethol De-orllewin Cymru

Dyma'r pwrpas:

- a) Cynnal partneriaeth ymgynghorol agos â Dinas-Ranbarth Bae Abertawe a Swyddogion Gweithredol yr holl sefydliadau sy'n gysylltiedig â Chyd-bwyllgor Corfforaethol De-orllewin Cymru sy'n cefnogi cynllunio datblygiad strategol, cynllunio trafndiaeth, llesiant economaidd ac ynni drwy is-bwyllgorau sefydledig.
- b) Rhoi cipolwg allanol ar y farchnad a gwybodaeth benodol am bynciau a mentrau allweddol, a deallusrwydd, i gefnogi Cyd-bwyllgor Corfforaethol De-orllewin Cymru ac aliniad i strategaeth genedlaethol, ranbarthol a lleol.
- c) Sefydlu grwpiau gorchwyl strategol pan fo'n ofynnol i ddarparu cyngor â ffocws, yn enwedig ynghylch cyfleoedd ariannu ysgogiad fel Innovate UK neu Gronfa Strategol Ranbarthol.
- d) Darparu cyflwyniadau i'r farchnad, y rhwydwaith, buddsoddi ac ariannu.
- e) Sicrhau bod cydweithio'n ychwanegu gwerth a sicrhau'r potensial mwyaf posibl gyda chyfranogiad a chysylltiadau ymhlith rhanddeiliaid allweddol.
- f) Ymgysylltu â rhanddeiliaid a phartneriaid presennol a phartneriaid posibl i nodi cyfleoedd a risgiau'r farchnad.
- g) Sicrhau cyfathrebu clir a thryloyw gyda'r trefniadau llywodraethu a chyrrff allanol.
- h) Gweithredu fel llysgenhadon rhanbarthol Cyd-bwyllgor Corfforaethol De-orllewin Cymru i godi a hyrwyddo proffil y rhanbarth ar lefel genedlaethol ac o fewn y gymuned fusnes.
- i) Rhoi cyngor ac arweiniad drwy gydol y broses o ddatblygu strategaeth ranbarthol a mentrau buddsoddi allweddol.
- j) Darparu arweinyddiaeth, mewnwelediad a deallusrwydd ar draws y rhanbarth ac mewn perthynas â marchnadoedd allanol ac amgylcheddau polisi gwleidyddol.

Bydd gan Gynrychiolwyr y Sector Preifat hawl i fynd i unrhyw is-bwyllgor o Gyd-bwyllgor Corfforaethol De-orllewin Cymru i gyfrannu (heb hawl pleidleisio) ar gais Prif Weithredwr Cyd-bwyllgor Corfforaethol De-orllewin Cymru.

Rôl Aelod o'r Bwrdd Ymgynghorol Sector Preifat

Mae Cyd-bwyllgor Corfforaethol De-orllewin Cymru yn ceisio penodi hyd at ddeuddeg aelod sy'n ffurfio'r Bwrdd Ymgynghorol Sector Preifat i gefnogi'r weledigaeth ar gyfer De-orllewin Cymru 2035.

Meini Prawf Dethol

Bydd yr holl fynegiannau o ddiddordeb yn cael eu hasesu yn ôl y meini prawf canlynol:

Sgiliau, Nodweddion a Phrofiad Hanfodol

- Gwybodaeth a phrofiad ym meysydd Trafnidiaeth, Cynllunio a Defnyddio Tir ac Ynni. Byddai gennym ddiddordeb mewn clywed gennych hefyd os oes gennych arbenigedd mewn meysydd ychwanegol, gan gynnwys (ond heb fod yn gyfyngedig i) y sectorau adeiladu, digidol, creadigol a thwristiaeth.
- Profiad helaeth yn y sector preifat.
- Ethos partneriaeth ac arweinyddiaeth gref
- Dangos dealltwriaeth o'r amgylchedd strategol ehangach ac ystyried hyn wrth wneud argymhellion.
- Y gallu i gyfleu negeseuon cymhleth i amrywiaeth o gynulleidfaoedd.

Mae Cyd-bwyllgor Corfforaethol De-orllewin Cymru yn cydnabod pwysigrwydd datblygu a thyfu'r Iaith Gymraeg ac yn croesawu ceisiadau gan ymgeiswyr sy'n dangos eu bod yn medru gweithio'n Saesneg neu'n Gymraeg.

Amserlenni'r Cyfarfodydd

Bydd y Bwrdd Ymgynghorol yn cyfarfod bob chwarter yn ddarostyngedig i unrhyw gyfarfodydd ychwanegol a fydd yn cael eu galw i fynd i'r afael â materion penodol. Lle bydd angen cyfarfod arbennig, caiff hwn ei ymgynnull gan Brif Weithredwr Cyd-bwyllgor Corfforaethol De-orllewin Cymru. Oni hysbysir i'r gwrthwyneb, bydd pob cyfarfod yn cael ei gynnal o bell drwy Microsoft TEAMS.

Cydnabyddiaeth

Byddai ymgynghorwyr penodedig ac aelodau cyfetholedig yn swyddi di-dâl fodd bynnag byddent yn gallu hawlio treuliau fel treuliau teithio, sydd o fewn cyllideb Cyd-bwyllgor Corfforaethol De-orllewin Cymru ond rhagwelir y bydd mwyafrif y cyfarfodydd o'r fath yn digwydd yn rhithwir. Mae gan Gyd-bwyllgor Corfforaethol De-orllewin Cymru brotocol treuliau ar waith.

Cytundeb hyfforddiant ac ymgynghorwyr

Bydd pecyn hyfforddi wedi'i dargedu/pwrpasol yn cael ei ddarparu gan y Cyd-bwyllgor. Mae angen mesurau i sicrhau bod unrhyw wrthdaro buddiannau a allai godi o rôl ymgynghorol yn cael ei reoli a'i weinyddu'n briodol. Yn unol â hynny, gofynnir i bob cynrychiolydd o'r sector preifat lofnodi Cytundeb Ymgynghorwyr yn eu gorfodi i gydymffurfio

ag egwyddorion sylfaenol Côt Ymddygiad Aelodau y mae'n rhaid i aelodau cyfetholedig gytuno iddynt.

Y Broses Ddethol

Bydd ceisiadau'n cael eu hystyried gan banel o gynrychiolwyr, ac yn dilyn hynny byddant yn cael eu cyfweld gan randdeiliaid a swyddogion Cyd-bwyllgor Corfforaethol De-orllewin Cymru. Bydd adroddiad yn cael ei lunio i Gyd-bwyllgor Corfforaethol De-orllewin Cymru i gadarnhau penodiadau cyffredinol wedyn.

Y bwriad yw cwblhau'r broses recriwtio erbyn canol Medi 2024.

This page is intentionally left blank

South West Wales Corporate Joint Committee (SWWCJC)

Private Sector Advisory Board – Advisor Role

Guidance and Specification

Version 2
26th March 2024



Cyngor Castell-nedd Port Talbo
Neath Port Talbot Council



Bannau
Brycheiniog

Index

Glossary.....	2
SWWCJC.....	2
SWWCJC PSAB.....	2
ESB.....	2
Guidance and Specification	3
Background	3
Governance	4
Role of the SWWCJC Private Sector Advisory Board (PSAB)	5
Selection Criteria.....	6
Meeting Schedules.....	6
Remuneration	6
Training and advisors agreement	6
Selection Process	7

Glossary

SWWCJC

South West Wales Corporate Joint Committee

SWWCJC PSAB

South West Wales Corporate Joint Committee Private Sector Advisory Board

ESB

Economic Strategy Board

South West Wales Corporate Joint Committee (SWWCJC)

Private Sector Advisory Board – Advisor Role

Guidance and Specification

Background

The Local Government and Elections (Wales) Act 2021 (the LGE Act) created the framework for a consistent mechanism for regional collaboration between local government authorities, namely Corporate Joint Committees (CJCs). The LGE Act provides for the establishment of CJCs through Regulations (CJC Establishment Regulations).

CJCs will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas. In contrast to other joint committee arrangements, CJCs are separate corporate bodies that can employ staff, hold assets and budgets, and undertake functions.

The South West Wales Corporate Joint Committee (SWWCJC) aims to deliver their vision for South West Wales 2035.

Over the next five years, it will build on strong regional partnership arrangements already in place to make progress in key areas including:

- Further developing regional strategic planning for transport;
- Delivering regional aspirations for energy and economic development, and
- Preparations for the region's first ever strategic development plan.

Three well-being objectives have been set to guide the initial work, although these will be reviewed as its work matures to ensure they're continuously fit for purpose. The well-being objectives are set out below for ease of reference:

- **Objective 1 Regional Economic Delivery Plan and Regional Energy Strategy**
To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.
- **Objective 2 Regional Transport Plan for South West Wales**
To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).
- **Objective 3 Strategic Development Plan for South West Wales**
To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.

Governance

The South West Wales Corporate Joint Committee (SWWCJC) comprises of Carmarthenshire County Council, the City and County of Swansea Council, Pembrokeshire County Council and Neath Port Talbot County Borough Council. In respect of some development planning functions, both Pembrokeshire National Park and Bannau Bryncheiniog National Park are also members.

The members of the South West Wales Corporate Joint Committee (SWWCJC) include: the Executive Leaders of Carmarthenshire County Council, Neath Port Talbot County Borough Council, Pembrokeshire County Council, City and County of Swansea along with a member of the Bannau Bryncheiniog National Park Authority and Pembrokeshire Coast National Park Authorities.

The South West Wales Corporate Joint Committee (SWWCJC) first met in January 2022 and in October 2022 it agreed an approach for the appointment of private sector representatives to an Advisory Board, along with the granting of co-opted status to the chair of this advisory board onto the South West Wales CJC on a non-voting basis subject to receipt of a signed co-option agreement. Terms of Reference were approved at SWWCJC held on 7th October 2022 [Advisers Report.pdf \(npt.gov.uk\)](#).

The Joint Working Agreement for the Swansea Bay City Deal required the establishment of an Economic Strategy Board (ESB), membership of which had to be agreed by both the UK and Welsh Governments. The membership of the ESB was agreed in November 2017. The seven ESB members are interested in wider involvement in the SWWCJC's activities and will therefore form the core of the advisory board for the SWWCJC. However, the SWWCJC has identified a need to expand representation – most notably in respect of transport, planning & land use and energy expertise, as well as other additional areas, including (but not limited to) the construction, digital, creative and tourism sectors.

Role of the SWWCJC Private Sector Advisory Board (PSAB)

The purpose is as follows:

- a) To maintain a close advisory partnership with the Swansea Bay City Region and the Executives of all organisations involved in the SWWCJC that supports the regions strategic development planning, transport planning, economic well-being and energy through established subcommittees.
- b) To provide external market insight and specific knowledge on key topics and initiatives, and intelligence, to support the SWWCJC and alignment to national, regional and local strategy.
- c) To form strategic tasks groups when required to provide focussed advice, particularly around stimulus funding opportunities such as Innovate UK or a Regional Strategic Fund.
- d) To provide market, network, investment and funding introductions.
- e) To ensure collaborations add value and maximise potential with involvement and linkages amongst key stakeholders.
- f) To engage with existing and potential stakeholders and partners to identify market opportunities and risks.
- g) To ensure clear and transparent communications with the governance arrangements and external bodies.
- h) To act as regional ambassadors for the SWWCJC to raise and promote the profile of the region at a national level and within the business community.
- i) To provide advice and guidance throughout the development of regional strategy and key investment initiatives.
- j) To provide thought, leadership, insight and intelligence across the region and in relation to external markets and political policy environments.

Private Sector Representatives shall be entitled to attend any sub-committee of the SWWCJC to contribute (in a non-voting capacity) at the request of the Chief Executive of the SWWCJC.

The Role of Private Sector Advisory Board Member

The South West Wales Corporate Joint Committee (SWWCJC) are seeking to appoint up to twelve members forming the Private Sector Advisory Board (PSAB) to support the vision for South West Wales 2035.

Selection Criteria

All expressions of interest will be assessed against the following criteria:

Essential Experience, Skills and Attributes

- Knowledge and experience in Transport, Planning & Land Use and Energy. We would also be interested in hearing from you if you have a specialism in additional areas, including (but not limited to) the construction, digital, creative and tourism sectors.
- Strong private sector experience.
- Strong leadership and partnership ethos
- Demonstrate an understanding of the wider strategic environment and take account of this when making recommendations.
- The ability to convey complex messages to a variety of audiences.

The SWWCJC recognises the importance of developing and growing the Welsh language and welcomes applications from candidates who can demonstrate their capability to work in either English or Welsh.

Meeting Schedules

The Advisory Board shall meet every quarter subject to any additional meetings that shall be called to address specific matters. Where a special meeting is required, this will be convened by the Chief Executive of the SWWCJC. Unless notified to the contrary, all meetings shall take place remotely via Microsoft TEAMS.

Remuneration

Appointed advisors and co-optees would be non-remunerated posts but would be able to claim expenses such as travelling expenses, which are within the SWWCJC budget, however, it is anticipated that the majority of such meetings will take place virtually. The SWWCJC has an expenses protocol in place.

Training and advisors agreement

A targeted / bespoke training package will be provided by the SWWCJC. Measures are needed to ensure that any conflict of interest that might arise from an advisory role is properly managed and administered. Accordingly, all private sector representatives will be asked to sign an Advisor Agreement obliging them to comply with the basic principles of the Members Code of Conduct that co-opted members must agree to.

Selection Process

Applications will be considered by a panel of representatives, and subsequently interviewed by stakeholders and officers of the SWWCJC. A report will be produced to the SWWCJC to then confirm overall appointments.

It is intended that the recruitment process is concluded by mid September 2024.

Cyd-bwyllgor Corfforaethol De-orllewin Cymru

Bwrdd Ymgynghorol Sector Preifat

Cylch Gorchwyl

Yn bresennol

Bydd y canlynol yn mynychu'r Bwrdd Ymgynghorol:

- Cynrychiolwyr y Sector Preifat
- Prif Weithredwr Cyd-bwyllgor Corfforaethol De-orllewin Cymru (Cadeirydd) neu ei gynrychiolydd enwebedig
- Cyfarwyddwyr Rhanbarthol Cynghorau Cyfansoddol sy'n gyfrifol am ardaloedd SWWCJC (er mwyn rhoi cyngor/arweiniad i Brif Weithredwr Cyd-bwyllgor Corfforaethol De-orllewin Cymru)
- Cynrychiolydd swyddogion Awdurdodau Parciau Cenedlaethol lle mae materion dan sylw yn ymwneud â chynllunio strategol
- Unrhyw wahoddedigion y Prif Weithredwr
- Pennaeth Polisi a Gweinyddiaeth Busnes Cyd-bwyllgor Corfforaethol De-orllewin Cymru

Os na fydd unigolyn yn gallu bod yn bresennol, dylid rhoi gwybod i'r Prif Weithredwr (drwy'r adran Gwasanaethau Democrataidd) cyn gynted â phosibl.

Cadeirydd

Bydd y Bwrdd Ymgynghorol yn cytuno ar Gadeirydd y Bwrdd Ymgynghorol a bydd yn cael ei gymeradwyo bob blwyddyn gan y Bwrdd Ymgynghorol.

Bydd Cadeirydd y Bwrdd Ymgynghorol yn cael ei gyfethol i'r Cyd-bwyllgor Corfforaethol heb hawl pleidleisio yn flynyddol, a bydd y penodiad hwnnw yn para am flwyddyn ac yn amodol ar adnewyddu yn ôl disgrisiwn y Cyd-bwyllgor Corfforaethol.

Amllder y Cyfarfodydd

Bydd y Bwrdd Ymgynghorol yn cyfarfod bob chwarter yn ddarostyngedig i unrhyw gyfarfodydd ychwanegol a fydd yn cael eu galw i fynd i'r afael â materion penodol.



Lle bydd angen cyfarfod arbennig, caiff hwn ei ymgynnull gan Brif Weithredwr y Cyd-bwyllgor Corfforaethol.

Oni hysbysir i'r gwrthwyneb, bydd pob cyfarfod yn cael ei gynnal o bell drwy Microsoft TEAMS

Pwrpas y Bwrdd Ymgynghorol

Pwrpas y Bwrdd Ymgynghorol yw:

- a) Cynnal partneriaeth ymgynghorol agos â Dinas-Ranbarth Bae Abertawe a Swyddogion Gweithredol yr holl sefydliadau sy'n gysylltiedig â'r Cyd-bwyllgor Corfforaethol sy'n cefnogi cynllunio datblygiad strategol, cynllunio trafndiaeth, llesiant economaidd ac ynni.
- b) Rhoi cipolwg allanol ar y farchnad a gwybodaeth benodol am bynciau a mentrau allweddol, a deallusrwydd, i gefnogi'r Cyd-bwyllgor Corfforaethol ac aliniad i strategaeth genedlaethol, ranbarthol a lleol.
- c) Sefydlu grwpiau gorchwyl strategol pan fo'n ofynnol i ddarparu cyngor â ffocws, yn enwedig ynghylch cyfleoedd ariannu ysgogiad fel Innovate UK neu Gronfa Strategol Ranbarthol.
- d) Darparu cyflwyniadau i'r farchnad, y rhwydwaith, buddsoddiad ac ariannu.
- e) Sicrhau bod cydweithio'n ychwanegu gwerth a sicrhau'r potensial mwyaf posibl gyda chyfranogiad a chysylltiadau ymhlith rhanddeiliaid allweddol.
- f) Ymgysylltu â rhanddeiliaid a phartneriaid presennol a phartneriaid posibl i nodi cyfleoedd a risgiau'r farchnad.
- g) Sicrhau cyfathrebu clir a thryloyw gyda'r trefniadau llywodraethu a chyrrff allanol.
- h) Gweithredu fel llysgenhadon rhanbarthol y Cyd-bwyllgor Corfforaethol i godi a hyrwyddo proffil y rhanbarth ar lefel genedlaethol ac o fewn y gymuned fusnes.
- i) Rhoi cyngor ac arweiniad drwy gydol y broses o ddatblygu strategaeth ranbarthol a mentrau buddsoddi allweddol.
- j) Darparu arweinyddiaeth, mewnwleidiad a deallusrwydd ar draws y rhanbarth ac mewn perthynas â marchnadoedd allanol ac amgylcheddau polisi gwleidyddol.

Bydd gan Gynrychiolwyr y Sector Preifat hawl i fynd i unrhyw is-bwyllgor o'r Cyd-bwyllgor Corfforaethol i gyfrannu (heb hawl pleidleisio) ar gais Prif Weithredwr y Cyd-bwyllgor Corfforaethol.



Gwrthdaro Buddiannau

Bydd holl gynrychiolwyr y sector preifat yn llofnodi Cytundeb Ymgynghorwyr. Mae hyn er mwyn sicrhau nad yw'r rôl ymgynghori yn arwain at ddylanwad gormodol gan ymgynghorwyr y sector preifat dros gyfeiriad strategol y rhanbarth, a allai yn ei dro fod o fantais i sefydliadau sy'n gysylltiedig ag ymgynghorwyr y sector preifat.

Er mwyn osgoi amheuaeth lle ceir gwrthdaro rhwng y cylch gorchwyl hyn ac unrhyw ddarpariaeth ddeddfwriaethol neu ganllawiau a gyhoeddir gan Lywodraeth Cymru neu Lywodraeth y DU, bydd y darpariaethau deddfwriaethol a'r canllawiau hynny yn cael blaenoriaeth.

Cofnodion

Bydd y sawl sy'n cymryd cofnodion yn cofnodi'r cyfarfod a bydd copi o'r cofnodion yn cael eu hanfon ymlaen at holl aelodau'r Cyd-bwyllgor Corfforaethol a Phrif Weithredwr yr awdurdodau sy'n ffurfio'r Cyd-bwyllgor Corfforaethol ac yn cael eu nodi'n ffurfiol yng nghyfarfodydd y Cyd-bwyllgor Corfforaethol yn y dyfodol.

Bydd cofnodion yn cael eu cadw yn unol â'r gofynion perthnasol sy'n berthnasol i gadw cofnodion.

Bydd cofnodion yn drosolwg o'r eitemau a drafodwyd ac unrhyw gamau gweithredu sy'n codi yn unol â hynny.



This page is intentionally left blank

South West Wales Corporate Joint Committee (SWWCJC)

Private Sector Advisory Board

Terms of Reference (ToR)

Attendees

The following shall attend the Advisory Board:

- Private Sector representatives
- Chief Executive of the South West Wales Corporate Joint Committee (SWWCJC) (Chair) or their nominated representative
- Regional Directors of Constituent Councils with responsibility for SWWCJC areas (in order to provide advice/guidance to the Chief Executive of the SWWCJC)
- Officer representative of National Park Authorities where matters under discussion relate to strategic planning
- Any invitees of the Chief Executive
- Head of Policy and Business Administration of the South West Wales Corporate Joint Committee (SWWCJC)

In the event that an individual is unable to attend notification should be provided to the Chief Executive (via the Democratic Services section) at the first opportunity.

Chair

The Chair of the Advisory Board shall be agreed by the Advisory Board and shall be approved on an annual basis by the Advisory Board

The Chair of the Advisory Board shall be co-opted to the Corporate Joint Committee in a non-voting capacity on an annual basis, with such term of appointment to last for one year and subject to renewal at the discretion of the Corporate Joint Committee.

Frequency of Meetings

The Advisory Board shall meet every quarter subject to any additional meetings that shall be called to address specific matters.

Where a special meeting is required, this will be convened by the Chief Executive of the Corporate Joint Committee.

Unless notified to the contrary, all meetings shall take place remotely via Microsoft TEAMS



Purpose of Advisory Board

The purpose of the Advisory Board is:

- a) To maintain a close advisory partnership with the Swansea Bay City Region and the Executives of all organisations involved in the Corporate Joint Committee that supports the regions strategic development planning, transport planning, economic well-being and energy.
- b) To provide external market insight and specific knowledge on key topics and initiatives, and intelligence, to support the Corporate Joint Committee and alignment to national, regional and local strategy.
- c) To form strategic tasks groups when required to provide focussed advice, particularly around stimulus funding opportunities such as Innovate UK or a Regional Strategic Fund.
- d) To provide market, network, investment and funding introductions.
- e) To ensure collaborations add value and maximise potential with involvement and linkages amongst key stakeholders.
- f) To engage with existing and potential stakeholders and partners to identify market opportunities and risks.
- g) To ensure clear and transparent communications with the governance arrangements and external bodies.
- h) To act as regional ambassadors for the Corporate Joint Committee to raise and promote the profile of the region at a national level and within the business community.
- i) To provide advice and guidance throughout the development of regional strategy and key investment initiatives.
- j) To provide thought, leadership, insight and intelligence across the region and in relation to external markets and political policy environments.

Private Sector Representatives shall be entitled to attend any sub-committee of the Corporate Joint Committee to contribute (in a non-voting capacity) at the request of the Chief Executive of the Corporate Joint Committee.

Conflict of Interest

All private sector representatives shall sign an Advisors Agreement. This is to ensure that the advisory role does not result in undue influence from the private sector advisors over the strategic direction of travel for the region, which could in turn provide an advantage to organisations associated with the private sector advisors.

For the avoidance of doubt where there is a conflict between these terms of reference and any legislative provision or guidance issued by the UK or Welsh Governments, those legislative provisions and guidance shall take precedence.



Minutes

The minute taker will minute the meeting and a copy of the minutes will be forwarded to all members of the Corporate Joint Committee and the Chief Executive of the authorities comprising the Corporate Joint Committee and formally noted at future meetings of the Corporate Joint Committee.

Minutes will be retained in accordance with the relevant requirements that apply to record retention.

Minutes will be an overview of the items discussed and any action arising accordingly.



This page is intentionally left blank

Corporate Joint Committee for South West Wales (CJCSWW)

Private Sector Advisor Agreement

In accordance with the South West Wales Corporate Joint Committee Regulations 2021 (as amended), the South West Wales Corporate Joint Committee has agreed to appoint **<insert name>** as a member of the Advisory Board of the South West Wales Corporate Joint Committee.

Term

The Advisor is appointed for a period of one calendar year, subject to renewals being agreed on an annual basis by the South West Wales Corporate Joint Committee.

Purpose

The Advisor is appointed to strengthen the breadth of experience and skills available to the South West Wales Corporate Joint Committee, to enable local input or to provide for local representation and to provide specialist expertise on specific issues.

Advisors shall:

- 1 Conduct themselves appropriately and shall treat others with respect at meetings of the Advisory Board.
- 2 Not conduct themselves in a manner which could reasonably be regarded as bringing the South West Wales Corporate Joint Committee into disrepute
- 3 Abide by any policies and procedures adopted by the South West Wales Corporate Joint Committee
- 4 Prepare fully for meetings of the South West Wales Corporate Joint Committee including reading papers and seeking advice from the officers when necessary.
- 5 Comply with any request for information from the Chief Executive, Monitoring Officer or S151 Officer of the South West Wales Corporate Joint Committee properly and reasonably required in connection with their role as a member of the Advisory Board
- 6 Provide information or to attend a meeting and answer questions in connection with their activities as a member of the Advisory Board, as the case may be and to comply with any such request.

- 7 Not disclose confidential information nor any information relating to business of the South West Wales Corporate Joint Committee which is exempt from public access
- 8 Avoid situations where their interests will conflict with the interests of the South West Wales Corporate Joint Committee.
- 9 Regard themselves as having a personal interest in any business of the South West Wales Corporate Joint Committee Board if it relates to or is likely to affect:
 - 9.1 Any employment or business carried on by them or any person who employs or has appointed them
 - 9.2 Any firm in which they are a partner or any company for which they are a remunerated director.
 - 9.3 Any corporate body which has a place of business or land in the South West Wales Corporate Joint Committee region and in which they have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body.
 - 9.4 Any land in which they have a beneficial interest which is in the South West Wales Corporate Joint Committee region.
 - 9.5 Any land in the South West Wales Corporate Joint Committee region in which they have a licence to occupy for 28 days or longer.
- 10 Regard themselves as having a prejudicial interest in any business of the South West Wales Corporate Joint Committee if they have a personal interest which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice their judgment of the public interest.
- 11 Inform the Monitoring Officer of the South West Wales Corporate Joint Committee of any personal interests so that the South West Wales Corporate Joint Committee may register their interests on a register of interests of South West Wales Corporate Joint Committee
- 12 Disclose at any meetings the existence and nature of their interest before or at the commencement of the consideration of the business or when the interest becomes apparent.
- 13 Withdraw from any meetings if a prejudicial interest is identified and not participate in the consideration of business withdraw from the meeting and they shall not participate in the consideration of the business
- 14 Where a prejudicial interest in any business considered by the South West Wales Corporate Joint Committee they may attend a meeting of the South West Wales Corporate Joint Committee or Advisory Board at which the business is considered for the purpose of making representations answering questions or

giving evidence to the same extent that members of the public are allowed to attend the meeting for the purpose of making representations answering questions or giving evidence.

Acceptance

I <insert name> undertake to abide by the principles and obligations set out in this Advisor Agreement.

Advisor Name	Organisation	Signature	Date

Sample

This page is intentionally left blank

Appendix C Private Sector Advisory Board (PSAB) Complete list of Advisors

Summary

Following the shortlisting exercise undertaken whereby the shortlist panel (CEO of SWWCJC, Deputy CEO's, Representatives from the Bannau Brycheiniog National Park, Pembrokeshire Coast National Park and SWWCJC Statutory Officers) has reviewed each EoI to inform and advise the South West Wales Corporate Joint Committee (SWWCJC) on suitable appointments.

The panel acknowledged that in addition to the functions identified in current terms of reference of the PSAB, the PSAB function should also support the South West Wales Corporate Joint Committee (SWWCJC) to develop a Business Engagement Strategy and associate framework.

The List of Appointments contained within this document was reviewed and endorsed for appointment at the SWWCJC on 22nd October 2024, permitting offers of appointment (subject to the Advisor Agreement).

Appendix C Private Sector Advisory Board (PSAB) Complete list of Advisors

Ref.	Advisor Detail	Region / Constituent Authority	Sector Specialism	Organisation	Relevant SWWCJC Function/s	Recommended for Appointment
1	Chris Foxall	South West Wales Region	Manufacturing - Hydrogen Powered Fuel, Cell Electric Vehicles	River Simple	Regional Energy and Regional Transport	Appointed – Existing Member
2	Ed Tomp	South West Wales Region	Manufacturing - Energy Sector	Valero	Economic Wellbeing and Development Regional Energy	Appointed – Existing Member
3	Nigel Short	South West Wales Region	Manufacturing - Alcohol, Housing Development	Penderyn Distillery / Scarlets	Economic Wellbeing and Development	Appointed – Existing Member
4	James Davies	South West Wales Region	Manufacturing – Cars	Industry Wales	Regional Energy and Regional Transport	Appointed – Existing Member
5	Simon Holt	South West Wales Region	Health	Retired Health Specialist	Economic Wellbeing and Development	Appointed – Existing Member
6	Lucy Cohen	South West Wales Region	Finance and Small Business Support	Mazuma	Economic Wellbeing and Development	Appointed – Existing Member
7	Andrew Crompton	Carmarthenshire	Private Sector Planning, Construction, Sustainable Development Commercial and Residential	Crompton Land & Development Limited	Strategic Planning and Land Use	Yes – Subject to Advisor Agreement
8	Bev Fowles	Swansea	Bus	South Wales Transport (Neath) Ltd Coach & Bus Association Cymru	Regional Transport	Yes – Subject to Advisor Agreement
9	Dr Ben Reynolds	Swansea	Urban Regeneration and Economy	Urban Foundry Ltd	Strategic Planning and Land Use	Yes – Subject to Advisor Agreement
10	Prof Mark Barry	Cardiff/ Swansea	Transport – Metro, Energy, Strategic Planning and Land Use	M&G Barry Consulting Ltd, Cardiff University, School of Geography and Planning	Regional Transport, Energy and Strategic Planning and Land Use	Yes – Subject to Advisor Agreement

11	Noel Powell	Cardiff	Energy and Utilities	SSE Utility Solutions Ltd, T/A SSE Energy Solutions	Energy	Yes – Subject to Advisor Agreement
12	Tim James	Pembrokeshire	Energy	Celtic Sea Power Ltd	Energy	Yes – Subject to Advisor Agreement
13	Adrian Lort-Phillips	Pembrokeshire	Energy	The Message	Energy	Yes – Subject to Advisor Agreement
14	Mark John	Cardiff / Swansea/ Pembrokeshire	Economic, Digital and Creative industries	Tramsheds Tech	Economic Wellbeing and Development	Yes – Subject to Advisor Agreement
15	Ian Morgan	Carmarthenshire	Construction, Development	Kartay Holdings/Morganstone/Westacre Homes	Strategic Planning and Land Use Economic Wellbeing and Development	Yes – Subject to Advisor Agreement
16	Stephen Dobbyne	Warrington	Telecommunications and sales	ITS Technology Group	As required	Yes – Subject to Advisor Agreement
17	Steven J Edwards	Pembrokeshire	Energy and Ports	Milford Haven Port Authority (at the time) Director Compliance and External Affairs at Green GEN Cymru)	Regional Transport and Energy	Yes – Subject to Advisor Agreement
18	Stephen Hughes	Bridgend	Energy	Batri Limited	Regional Transport and Energy	Yes – Subject to Advisor Agreement
19	Will Lloyd Davies	Carmarthenshire	Surveyors and Development	Arbenigol Ltd	Strategic Planning and Land Use Economic Wellbeing and Development	Yes – Subject to Advisor Agreement
20	Wezley Morgan	Swansea	Architectural	Starki Limited	Strategic Planning and Land Use Economic Wellbeing and Development	Yes – Subject to Advisor Agreement

This page is intentionally left blank



3rd December 2024

Report of the Chief Finance Officer

Report Title: Quarter 2 Financial Monitoring 2024/25

Purpose of Report	To provide the Members of the South West Wales Joint Committee (SWWCJC) with the Quarter 2 Financial Monitoring for year ended 2024/25.
Recommendation	That the South West Wales Joint Committee (SWWCJC) receive the Quarter 2 Financial Monitoring for year ended 2024/25.
Report Author	Chris Moore
Finance Officer	Chris Moore
Legal Officer	Craig Griffiths

1.0 Background:

- 1.1 The SWWCJC was formally constituted on 13th January 2022. Carmarthenshire County Council is acting as the Accountable Body responsible for discharging the councils' obligations in relation to the South West Wales Corporate Joint Committee (SWWCJC).
- 1.2 On 23rd January 2024 the SWWCJC approved the 2024/25 budget which was set at £615,049 with a levy from each of the constituent authorities, reduced by 10% through the utilisation of reserves.

2.0 Forecast Outturn 2024/25:

- 2.1 The forecast outturn in **Appendix A** shows a total surplus of £120.7k
- 2.2 The main variances are:
 - 2.2.1 The Accountable Body is expected to be overspent by £2.2k due to in External Audit work incorporating a performance audit within their scope.
 - 2.2.2 Support Services are predicting an underspend of £43.6k which is due to the budgeted Senior Accountant post remaining vacant as not yet required due to the level of activity.





2.2.3 The Sub-Committee expenditure shows a forecast underspend of £86.7k, in respect of underspend on Planning and Programme management expenditure.

2.2.4 The Regional Management Office shows an underspend of £51.7k with the main differences being £47.8k Consultancy and Specialist Adviser work not being commissioned, £2.7k subsistence & meetings, £1k training and £1.3k ICT and computer hardware budgets not currently being needed.

2.2.5 No provision has been made for any Contingency/Reserves due to the surplus position.

2.3 A reserve was set up for the underspends in 2022/23 of £384.8k and 2023/24 of £458.7k, and any further underspend in 2024/25 would increase the balance of this reserve.

2.4 The CJC is funded by the 4 local authorities, with the total budgeted amount split by population size (mid-year 2020 – Statswales.gov.uk) shown below:

<u>Local Authority Levy 2024/25</u>	<u>£</u>
City and County of Swansea Council (Levy)	191,188
Carmarthenshire County Council (Levy)	151,281
Neath Port Talbot CBC (Levy)	114,094
Pembrokeshire County Council (Levy)	99,414
	555,978

Under the current legislation the National Park Authorities (NPAs) are only financially obligated to support the strategic planning aspects of the CJC. Given that there is likely to be limited activity in terms of the Strategic Development Plan in 2024/2025 (with a budget of £20,600 allocated to the strategic planning sub-committee), it is not considered appropriate to raise a levy upon the NPA's in 2024/2025.

3.0 Financial Impact:

3.1 The Quarter 2 Forecast Outturn for 2024/25 shows a surplus of £120.7k.

4.0 Integrated Impact Assessment:

4.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.





- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

4.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental, and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals.'

4.3 There is no requirement for an Integrated Impact Assessment for this report as the setting up of the CJC is underpinned by legislation and this report is to establish financial arrangements in accordance with legislation.

5.0 Workforce Impacts:

5.1 There are no workforce impacts for this report.

6.0 Legal Impacts:

6.1 The SWWCJC is responsible for undertaking periodic financial monitoring against approved budget in accordance with legislation and failure to do so would render the SWWCJC in breach of its obligations.

7.0 Risk Management Impacts:

7.1 The SWWCJC is responsible for putting appropriate Governance arrangements in place for the management of risk and portfolio delivery. Failure to prepare Annual Return, on this occasion, would result in a breach of legal obligation.

8.0 Consultation:

8.1 There is no requirement for formal consultation.

9.0 Reasons for Proposed Decision:

9.1 To receive the Quarter 2 Financial monitoring for financial year 2024/25.

10.0 Implementation of Decision:

10.1 This decision is proposed for implementation following a three-day call-in period.





Appendices:
Appendix A – Quarter 2 Financial Monitoring 2024/25

List of Background Papers: None



Cyngor Sir Gâr
 Carmarthenshire
 County Council

South West Wales Corporate Joint Committee
Q2 Financial Monitoring
 Financial Year 2024/25

Description	Actual 2023/24 (£)	Budget 2024/25 (£)	Q2 Predicted Outturn 2024/25 (£)	Variance (£)	Notes
Expenditure					
Joint Committee					
Democratic Services					
Democratic, Scrutiny and Legal Support Costs	87,800	76,648	76,648	-	Provided by NPT
Democratic Services Total	87,800	76,648	76,648	-	
Legal and Governance					
Monitoring Officer and Service Support	17,000	19,448	19,448	-	Provided by NPT
Legal and Governance Total	17,000	19,448	19,448	-	
Accountable Body					
Audit Wales Financial Audit	4,104	1,877	4,104	2,227	
Section 151 Officer Recharge	20,693	21,521	21,521	-	Provided by CCC
Accountable Body Total	24,797	23,398	25,625	2,227	
Governance & Internal Audit					
Internal Audit	14,600	23,170	23,170	-	Provided by Pembs
Sub-Committee Support Costs & Expenses	5,000	18,150	18,150	-	Provided by Pembs
Governance & Internal Audit Total	19,600	41,320	41,320	-	
Support Services					
ICT & Data Protection Services	20,000	22,880	22,880	-	Provided by NPT
Financial Services	5,000	59,289	15,702	- 43,588	Provided by CCC
HR Services	-	11,440	11,440	-	Provided by NPT
Support Services Total	25,000	93,609	50,022	- 43,588	
Joint Committee Total	174,197	254,423	213,062	- 41,361	
Joint Scrutiny Committee					
Room Hire	-	-	-	-	Included within Democratic Service costs
Subsistence & Meeting Expenses	-	-	-	-	Included within Democratic Service costs
Travel	-	-	-	-	Included within Democratic Service costs
Democratic, Scrutiny and Legal Support Costs	-	-	-	-	Included within Democratic Service costs
Joint Scrutiny Committee Total	-	-	-	-	
SWWCJC - Sub Committees					
Economic Development SC	-	20,600	20,600	-	
Planning SC	-	20,600	20,600	-	
Transport SC	-	51,500	51,500	-	
Transport SC WG grant funded	124,106	100,000	100,000	-	
Energy SC	-	20,600	20,600	-	
Planning & Programme management	-	106,700	20,000	- 86,700	
SWWCJC - Sub Committees Total	124,106	320,000	233,300	- 86,700	
SWWCJC - Regional Management Office					
Salary (Inc. On-costs)	27,077	64,390	63,702	- 688	
Training of Staff	-	1,030	750	- 280	
Public Transport - Staff	-	258	200	- 58	
Staff Travelling Expenses	-	834	-	- 834	
Admin, Office & Operational Consumables	75	1,030	100	- 930	
Consultancy and Specialist Adviser Fees	-	52,742	5,000	- 47,742	Update of Website
ICTs & Computer Hardware	-	1,288	-	- 1,288	
Subsistence & Meetings Expenses	1,272	1,030	3,740	2,710	4 proposed meetings
Conferences, Marketing & Advertising	-	-	-	-	
Projects & Activities Expenditure	-	-	-	-	
Translation/Interpret Services	498	15,450	15,450	-	As of end of October the SWWCJC will fully adopt the Welsh Language Standards
Printing & Copying	-	2,575	-	- 2,575	
Regional Management Office Total	28,922	140,626	88,942	- 51,684	
Contingency/Reserves					
Provision for Contingency/Reserves	-	-	-	-	
Contingency/Reserves Total	-	-	-	-	
Total SWWCJC Expenditure	327,225	715,049	535,304	- 179,745	
Funding Contributions					
Partner & Other Contribution					
Brecon Beacons NPA	-	-	-	-	
Pembrokeshire Coast NPA	-	-	-	-	
Co-Opt Partners	-	-	-	-	
Welsh Government Revenue Grant	124,106	100,000	100,000	-	Award of Funding in relation to SWWCJC to develop Regional Transport Plan
Interest	44,101	-	-	-	
Partner & Other Contribution Total	168,207	100,000	100,000	-	
Local Authority Levy					
City and County of Swansea Council (Levy)	212,431	191,188	191,188	-	Levy charged to local authorities based on Population Size
Carmarthenshire County Council (Levy)	168,090	151,281	151,281	-	Levy charged to local authorities based on Population Size
Neath Port Talbot CBC (Levy)	126,771	114,094	114,094	-	Levy charged to local authorities based on Population Size
Pembrokeshire County Council (Levy)	110,460	99,414	99,414	-	Levy charged to local authorities based on Population Size
Total SWWCJC Income	617,753	555,978	555,978	-	
Provision of Service - Surplus / (Deficit)	458,735	(59,072)	120,673	179,745	

Movement to Reserves (Contingency)					
Description	Actual 2023/24 (£)	Budget 2024/25 (£)	Q2 Predicted Outturn 2024/25 (£)	Variance (£)	Notes
Balance Brought Forward from previous year	384,824	843,559	843,559	-	
Net Provision of Service - Surplus / (Deficit)	458,735	59,072	120,673	179,745	
Balance Carry Forward	843,559	784,488	964,233	179,745	



This page is intentionally left blank

SOUTH WEST WALES CORPORATE JOINT COMMITTEE

3rd December 2024

Report of the Chief Executive

Report Title: Welsh Government Transport Grants – Local Authority applications for funding

<p>Purpose of Report</p>	<p>For Information and noting</p> <p>To advise the Members of the South West Wales Corporate Joint Committee (SWWCJC) of the proposed applications submitted for Transport Grants to Welsh Government (WG) to fund the development and delivery of a number of transport schemes and initiatives.</p>
<p>Recommendation(s)</p>	<p>It is recommended that the SWWCJC acknowledge that the transport schemes and initiatives proposed to be submitted to WG for Transport Grant Funding align with the aims and objectives of the emerging Regional Transport Plan (RTP).</p>
<p>Report Author</p>	<p>Stuart Davies Head of Highways & Transportation, City & County of Swansea Council</p> <p>Mark Wade Director of Place, City & County of Swansea Council</p>
<p>Finance Officer</p>	<p>Chris Moore</p>
<p>Legal Officer</p>	<p>Craig Griffiths</p>

1. Introduction / Background:

Local Authorities in Wales have been invited by Welsh Government to submit funding applications through the various strands under the WG Transport Grants. Applications can be made for the development and delivery of transport schemes and initiatives that align with the Llwybr Newydd: Wales Transport Strategy (2022) and the objectives of each funding strand.

The Welsh Government transport grant application process requires that the SWWCJC has knowledge of the applications submitted by each of the four Local Authorities in the region. Additionally, the funding guidance requires that the CJC's confirm that the scheme or initiative aligns with the aims and objectives of the emerging Regional Transport Plan (RTP). The RTP Case for Change, which was approved by the SWWCJC in February 2024 contained the aims and objectives for the SWW RTP as detailed in **Appendix A**.

The RTP is currently being developed, with a draft version of the RTP and Regional Transport Delivery Plan (RTDP) to be presented to the Corporate Joint Committee (CJC) in late January 2025. At present, Regional Officers across all four counties are working through the long-list of schemes and reviewing these schemes against a multi-criteria assessment framework. This will evaluate all schemes across the region and sift into a short list. The short list will then be included within the RTDP as proposed schemes and initiatives for delivery within the five year plan period (2025 – 2030). Member Briefings took place in early July to explain the proposals and work being undertaken for the RTP and RTDP. Key stakeholder engagement was completed in early September, and feedback was sought on a number of key areas: educational travel, bus services, rail services, and health.

It is important to note that the guidance for the development of the RTP sets out that the responsibility for the development of the RTP and RTDP is with the CJC; however, responsibility for the delivery of the schemes and initiatives contained in the RTDP is with the individual Local Authorities.

The list of the funding applications under each of the transport streams as proposed by each of the four LA's can be seen in Appendix B. Each of the schemes or initiatives listed align with the aims and objectives set out in the RTP Case for Change and are included on the long list of proposals being assessed for inclusion in the RTDP.

Details of the different grant streams that sit under the WG Transport Grant can be seen in Appendix C.

2. Timescales:

The deadline for submission of grant applications for WG Transport Grant funding is 20th December 2024.

It is hoped that award of funding will be made by WG to the individual Local Authorities before the end of March 2025 to enable work to commence on successful schemes and initiatives at the start of the new financial year.

3. Financial Impacts:

Applications for funding will be made to WG by each of the Local Authorities in the region. Funding for successful applications will be made direct to local authorities for delivery of projects in 2025-2026.

Any match funding shown against individual schemes and initiatives in Appendix B will be provided by the LA's submitting the application.

Some of the schemes and initiatives will take more than one year to deliver, award of funding through the transport grants is only for 2025-2026 no guarantee of future years funding is given.

It is important to note that while grant funding application values have been inserted against the schemes and initiatives in Appendix B, officers in the 4 Local Authorities are still in the process of developing the final costs. Exact figures will not be determined until just prior to submission of applications on the 20th December 2024.

At this stage these costs are provisional and are subject to change.

4. Integrated Impact Assessment:

The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a 2 stage approach to be undertaken to measure any potential impact of its decisions. It is not considered that an Integrated Impact Assessment (IIA) is required for this report as it does not seek a substantive policy decision from Members

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

“To deliver a more equal South West Wales by 2035 by contributing towards:

- (a) The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;*
- (b) The achievement of the [Equality statement set out in Llwybr Newydd](#) which is*



to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport, and

- (c) *The achievement of the Welsh Government's long-term equality aims of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.*

Well-being of Future Generations (Wales) Act 2015

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:

The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC's well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan, most notably in terms of Well-being Objective 2 as outlined below for ease of reference:

Well-Being Objective 2

"To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban)."

5. Workforce Impacts:

There are no workforce impacts associated with this report as the report is to inform the CJC of proposed funding applications.

Development and delivery of schemes and initiatives that are successful in receiving grant funding will be undertaken by the LA making the application. Should funding not be awarded through the various transport grants the individual LA's would need to decide if/how the schemes and initiatives are taken forward.

6. Legal Impacts:

There are no legal impacts associated with this report though any grant funding will be subject to appropriate terms and conditions by way of a grant agreement with individual authorities.

The bid submission and approval process for 2025/26 remains with each individual authority and the purpose of the report is to ensure that the CJC has visibility of the bids being submitted across the region and is assured that they align with the current draft objectives of the developing Regional Transport Plan.

Accordingly any decision making remains vested in constituent councils.

7. Risk Management Impacts:

None

8. Consultation:

Consultation is not required via SWWCJC as bids are made by individual authorities.

9. Reasons for Proposed Decision:

For noting – That the SWWCJC acknowledge that the transport schemes and initiatives proposed to be submitted to WG for Transport Grant Funding align with the aims and objectives of the emerging Regional Transport Plan (RTP).

10. Appendices:

10.1 Appendix A South West Wales Regional Transport Plan Aims and Objectives.

10.2 Appendix B – Summary of Transport Grant Applications

10.3 Appendix C – Welsh Government Transport Grant Funding Streams

11. List of Background Papers:

12.1 None



Aims and Objectives.

AN ACCESSIBLE, SUSTAINABLE AND EFFICIENT TRANSPORT SYSTEM		
<p>Llwybr Newydd Priority 1</p> <p>Bring services to people in order to reduce the need to travel.</p>	<p>Llwybr Newydd Priority 2</p> <p>Allow people and goods to move easily from door to door by accessible, sustainable and efficient transport services and infrastructure.</p>	<p>Llwybr Newydd Priority 3</p> <p>Encourage people to make the change to more sustainable transport.</p>
REGIONAL TRANSPORT PLAN AIMS		
<p>To improve physical connectivity through enhancing active travel infrastructure to local services.</p>	<p>To achieve a shift away from private car use to more sustainable travel modes through service and infrastructure improvements.</p>	<p>To enable our residents to change their travel behaviour to use low-carbon, sustainable transport.</p>
REGIONAL TRANSPORT PLAN OBJECTIVES		
<p>To improve active travel infrastructure to local services in the first instance. Where this is not feasible enable residents to make sustainable travel choices.</p> <p>To have a transport system that supports the growth and development of sustainable economic activity in the region.</p>	<p>To have a transport system that recognises the hierarchy of travel modes identified in Llwybr Newydd, which is as follows:</p> <ol style="list-style-type: none"> 1. Walking and cycling (highest priority) 2. Public transport (rail, bus, community transport and taxis) 3. Ultra-low emission vehicles 4. Private motor vehicles (lowest priority). <p>To have a transport system that recognises the diverse communities of the region and their varying transport needs.</p>	<p>Make sustainable transport more available, attractive and affordable.</p> <p>To promote sustainable travel choice wherever possible.</p>

Appendix B - SUMMARY OF TRANSPORT GRANT APPLICATIONS

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL				
WG TRANSPORT FUNDING STREAM	SCHEME TITLE	DESCRIPTION	FUNDING APPLICATION	MATCH FUNDING
Local Transport Fund	Neath Transport Hub	Provision of a new bus and rail interchange at Neath Railway Station to provide improved opportunities for integrated journeys. Funding to complete detailed design, undertake land negotiations and statutory approvals.	£300,000	£ 0
	Cymmer carriageway improvements	Carriageway improvements to enable larger vehicles to access the villages of Glynccorwg and Abercregan following the closure of the failing Cymmer bridge. Funding to continue detailed design, undertake land negotiations and statutory approvals.	£600,000	£ 0
Resilient Road Fund	A483 Fabian Way Highway Drainage and Surfacing Improvement Scheme	Provision of new highway drainage system and carriageway resurfacing to alleviate surface water flooding along the eastbound carriageway of the critical link between the 'Amazon Roundabout' and the J42 M4 slip road. Funding to undertake construction and resurfacing works (detailed design complete).	£1,713,225	£342,645
Ultra Low Emission Vehicle Transformation Fund	TBC			
Active Travel Fund	Neath To Cimla Active Travel Route	Active travel improvements between the residential area of Cimla and Neath Town Centre. Construction of phase 1 of 2	£1,000,000	£ 0
Active Travel Fund - Core	Sandfields Masterplan	Active travel enhancements across future routes within the Sandfields area of Port Talbot. These range from small scale changes like providing dropped kerbs and tactile paving, to larger scale changes such as the creation of new cycle tracks. Funding to undertake outline design of 2 routes and feasibility of design of minor works improvements on quiet streets.	£75,000	£ 0
Active Travel Fund - Core	Neath Masterplan	Active travel enhancements across future routes within the Neath Town Centre area. Funding to undertake detailed design of 1 routes.	£75,000	£ 0
Active Travel Fund - Core	Port Talbot to Taibach Links	Improvements to active travel provision linking Port Talbot to Taibach. Funding for detailed design of improvements.	£38,400	£ 0

Active Travel Fund - Core	ATNM development	Commencement of process for renewal of NPT's ATNM.	£57,600	£ 0
Active Travel Fund - Core	Monitoring	Traffic data to record the speed and volume of traffic, along with cycle and pedestrian counts, will be undertaken on routes to record base data along with capturing data to demonstrate the benefits that improving active travel routes has created. This will allow NPT to discharge out duties under the Active Travel Act.	£25,000	£ 0
Active Travel Fund - Core	Dropped Kerbs and Tactile paving	The funding will be used for the installation of dropped kerbs and tactiles on a circa seven active travel routes. These will be in various locations throughout the county borough and will ensure that routes comply with the Active Travel Act Guidance.	£100,000	£ 0
Active Travel Fund - Core	Cycle storage in schools	Funding will be used to install cycle shelter into circa 4 schools to enable appropriate secure storage of cycles for pupils visitors and staff.	£100,000	£ 0
Safer Routes in Communities	Coed Darcy to Skewen	Provisionally funding will be sought to undertake detailed design on separate walking and cycling routes between Coed Darcy residential development and Dwr y Felin Comprehensive School. A feasibility study is currently ongoing 2024/25 and NPTCBC have sought advice from TfW whether the routes can be taken forward.	£50,000	
Road Safety Capital	A4241- Rutherglen to the A48 Margam and the A4107 Wern Terrace, Cymmer - a package of two sites	Funding will be used on the A4241 to install passively safe high visibility illuminated chevron boards on each approach to the roundabouts, Vehicle activated signs on approaches to roundabouts with high numbers of KSI casualties, small sections of resurfacing on the approaches to roundabouts to enhance skid resistance and vehicle control and other improvements to signage and road markings etc. Wern Terrace, Cymmer - Funding will be used to install a passively safe high visibility Chevron board at the tight bend, resurface the carriageway on the bend with a higher PSV grade surface course to enhance skid resistance and vehicle control. Installation of a vehicle activated sign in advance of the bend to raise driver awareness of the 30mph speed limit. Installation of verge markers in advance of the bend to make drivers aware of the profile of the road. Improvements to existing signage and road markings.	£400,000	£ 0
Road Safety Capital	B4242 - Ynysygerwyn to Glynneath	Funding will be used to introduce a consistent 40mph speed limit for majority of the B4242 including lower speeds adjacent to the residential hamlets along the route. With lower speed limits of 30mph through Ynysarwed and the small section of the B4242 just after Abergarwed. Improvements to the gateway signage for Ynysarwed and Abergarwed. Upgrading the existing road signs	£125,000	£ 0

		and installation of Araf/ Slow road markings and other improvements along the route.		
Road Safety Revenue	Kerbcraft	Every year WG sets a maximum road safety revenue allocation that can be applied for by each local authority. Revenue funding is allocated by use of a formula based on latest available population numbers (60%) and casualty numbers of those killed or seriously injured (40%). In 2025/2026 Neath Port Talbot has been allocated £46,500 of revenue funding for road safety initiatives. It should be noted that the funding application figures displayed here are not yet fixed and could fluctuate due to training ceiling costs.	£3,000	£ 0
Road Safety Revenue	Megadrive		£5,000	£ 0
Road Safety Revenue	Pass Plus Cymru		£11,000	£ 0
Road Safety Revenue	Dragon Rider		£11,000	£ 0
Road Safety Revenue	National Standards Cycle Training		£10,500	£ 0
Road Safety Revenue	Drive for Life		£3,000	£ 0
Road Safety Revenue	First Bike on Scene (FBoS)		£3,000	£ 0

CARMARTHENSHIRE COUNTY COUNCIL

WG Transport Funding Stream	SCHEME TITLE	DESCRIPTION	FUNDING APPLICATION	MATCH FUNDING
Local Transport Fund	Llanelli Interchange	Finalising designs for, and beginning construction of a multi-modal interchange facility at the south of Llanelli Railway station. The scheme will provide 2x bus stops, additional parking capacity, EV Charging and Active Travel infrastructure to compliment the new Access for All bridge which has been installed at Llanelli. The scheme will facilitate direct bus services to the Railway station and provide essential accessibility improvement for the town to support wider investment, including Pentre Awel and the Transforming Tyisha Project.	£1,600,000	TBC
Local Transport Fund	Llanelli Urban and Coastal Belt Junction Improvements (Sandy/Maes-y-Coed)	Delivery of a right turn lane for West-Bound traffic from Sandy Road (A484) onto Maes-y-Coed. Funding will be sought for final design elements and full construction during Sumer 2025, as well as further design and optioneering of interventions at Denham Avenue for future year construction.	£600,000	TBC
Resilient Road Fund	Roads Rehabilitation Programme	A combined programme to improve local roads condition and address priority storm damage and highway support on strategic routes across the County. Local road conditions will be improved at a number of locations, supporting an integrated transport network and with a focus on more rural roads and on-road cycling routes.	£2,500,000	TBC
Ultra Low Emission Vehicle Transformation Fund	On-Street Charging	Home-charging trials have taken place across Carmarthenshire throughout the 24/25 financial year. Additional funding will be sought in 25/26 to further roll out these home-charging trials. Subject to feedback a potential adoption plan will also be developed and cabinet approval will be sought for permanent implementation and to offer residents of CCC the chance to charge their EVs at home utilising the gully intervention.	£20,000	TBC
Ultra Low Emission Vehicle Transformation Fund	Development of the TVP Rapid Hub	Development of a rapid charging hub facility adjacent to the Towy Valley Path in Nantgaredig. Funding will be used to undertake surveys and detailed design of the site. The funding will also be utilised to develop a planning application with a view for construction funding to be sought in FY 26/27.	50,000	TBC
Ultra Low Emission Vehicle	Destination Charging Locations	Installation of additional Electric Vehicle Charging at key sites across the County to further enhance our EVCI network for residents and visitors. Sites likely to include partner sites with Llanelli Rural Council and those identified in previous gap analysis studies.	150,000	TBC



Transformation Fund				
Active Travel Fund	Black Bridge	Funding will enable the final elements of the scheme to be completed in FY 25/26 including possession of the line needed for the bridge to be installed. The new bridge and ramp structure will replace the existing stepped bridge that spans the railway track adjacent to Trinity Rd/Ropewalk Rd and provides a key link to local schools, Trostre retail park and onward connections as part of the Llanelli Spinal Route to Pentre Awel and the Millenium Coastal Path.	£650,000	TBC
Active Travel Fund - Core	Carmarthen Masterplan	A package of routes are currently in development to improve walking and cycling linkages across Carmarthen. Following a prioritisation and consultation the routes have been categorised into shorter and longer term priorities. In 25/26 at least one of these routes will be progressed to a full, detailed design with the intention of securing construction funding in 26/27. A forward work programme of routes will be developed with other schemes coming forward for construction in future years.	£75,000	TBC
Active Travel Fund - Core	Llanelli Masterplan	Multi-year investment in Llanelli has seen the delivery of many elements of the masterplan, with a spinal route and many associated linkages now being accessible through active modes. Funding for 25/26 will finalise the design of a major junction intervention at Halfway Lights, as well as considering links along the A484 to Box roundabout. We will seek construction funding for these elements in future years.	£75,000	TBC
Active Travel Fund - Core	Llandovery Masterplan	A package of routes have been developed through consultation and engagement with the community and key stakeholders in Llandovery. These routes have been appraised through the WelTAG process. 25/26 funding will facilitate the progression of a single route through to a WelTAG stage 3 study with a view to seeking construction funding in future years.	£42,400	TBC
Active Travel Fund - Core	Carmarthen Core Walking Zone	The construction of a package of minor measures to improve walking in and around Carmarthen Town Centre. These have been identified as part of the Carmarthen Masterplan and will compliment future schemes arising from the project.	£80,000	TBC
Active Travel Fund - Core	Active Travel Monitoring Strategy	The implementation of measures from the Corporate Active Travel Monitoring Strategy produced in 2024/25.	£20,000	TBC
Active Travel Fund - Core	Trostre/Pemberton (Llanelli)	A package of schemes including improved pedestrians links in and around the retail parks, small scale interventions identified by Carmarthenshire Cycling Forum and construction of the spur link from Pont Phil Bennett to Aldi/Costa development.	£100,000	TBC



Active Travel Fund - Core	St Clears Riverside Path Link	A minor link onto St Clears Riverside Path allowing greater permeability from Lower St Clears and making the route more resilient in times of adverse weather.	£45,000	TBC
Active Travel Fund - Core	Other	Additional Active Travel Core elements including School Cycle Parking.	£43,600	TBC
Safer Routes in Communities	Five Roads	A series of Active Travel improvements throughout the village developed in partnership with the local member, community and school. Interventions include a new route through the park linking to the community centre, signalised crossing over B4308 (inclusive of new bus shelter), traffic calming interventions and footway creation/enhancement between local communities (Horeb & Rehoboth Road).	£650,000	TBC
Road Safety Capital	Road Safety Capital	Schemes to reduce road traffic collisions/casualties through the implementation of a mix of road safety measures and improved infrastructure.	£450,000	TBC
Road Safety Revenue	Road Safety Revenue	Provision of Road Safety Training, to include Cycle Training, Kerbcraft, BikerDown, DragonRider, Active Travel/Road Safety Training.	£97,500	TBC
20mph Funding	20mph Funding	Implementation of Exception Sites (30mph) and monitoring of existing 20mph.	£350,000	TBC

CITY AND COUNTY OF SWANSEA

Page 15

WG Transport Funding Stream	SCHEME TITLE	DESCRIPTION	FUNDING APPLICATION	MATCH FUNDING
Local Transport Fund	Swansea Northern City Link Sustainable Transport Corridor	Progress WeITAG Stage 2 study which has been undertaken in 24/25. Due to the large extent of the study area, it is proposed that a WeITAG 2.5 will be required to fully assess all options. The aim of the scheme is to deliver sustainable transport options for communities north of Swansea between Fforestfach and High Street. Facilitating sustainable access to both the city and station.	£700,000	TBC
Local Transport Fund	Swansea Valley Bus Corridor	This programme has been broken up into two individual schemes. One will focus on developing a multi modal transport hub in Mumbles. This will aim to facilitate increased bus patronage and interchange between modes. The hub will also include facilities to promote cycling. The second scheme will look to deliver public transport improvements along the Swansea Valley Bus Corridor with potential new points of interchange at Morriston and The Strand. The feasibility of water borne transport options will also be investigated along the River Tawe to provide links between Swansea City Centre, Copper Works Regeneration Area and the stadium.	£450,000	TBC
Local Transport Fund	Swansea Bay and South West Wales Metro	Swansea Council will bid on behalf of the South West Wales Region to continue the work currently being undertaken during 24/25. This will include a wide scope of programmes with the aim to investigate, promote and deliver sustainable transport modes and choices under the SWW Metro brand. These will include but will not be limited to; localised assessments of bus fleets, developing a consistent SWW Metro brand, development of a region wide journey planning tool, feasibility studies for depot upgrades for sustainable fuels and Mobility hubs and car clubs.	£1,100,000	TBC
Resilient Road Fund	Climate Change Flood Alleviation package	A programme of works to address flooding issues on 2 strategic routes ensuring access to several communities in South Gower and to improve conditions on the strategic highway through Killay, a key arterial route into the city Killay Square Llandewi Corner	£670,000 £350,000	TBC TBC



Ultra Low Emission Vehicle Transformation Fund	Electric Vehicle Charging Infrastructure - Phase 4	This scheme aims to deliver an initial network of 8 new 'rapid' charge points (50 kW) across four locations, and seeks to upgrade existing 'fast' charge points on the Council's network to accommodate contactless payment options. The Authority also seeks to pilot an on-street residential charging trial, utilising the Kerbo Charge cross pavement charging solution at 18 residential properties across Swansea. This trial is designed to explore the practicality of the equipment and its potential for addressing the challenges around electric vehicle ownership for households without access to off-street parking.	£610,000	TBC
Active Travel Fund	Either 1) Clyne Common 2) Existing Clyne Valley Path (NCN 4) Improvements	One or other of the following schemes will be bid for funding (depending on receiving appropriate permissions prior to the bid deadline): 1) Clyne Common Construction of a 2.5km shared use path over Clyne Common. The scheme will connect the residential areas of Mayals and West Cross with the communities of Bishopston, and address the severance caused by the B4436 which currently has no pedestrian or wheeling/cycling provision. The new route will open up possibilities of further connections to Gower.	£900,000	TBC
		2) Existing Clyne Valley Path (NCN 4) Improvements Widening and resurfacing of 3km of a shared use path by 1.5 to 4m, between Blackpill and The Railway Inn in Killay. The Clyne Valley Path forms part of NCN 4. The route is a popular and key Active Travel corridor that links Gowerton, Dunvant, Killay and Blackpill, and provides onward connections to Swansea City Centre and Swansea University to the East, and Mumbles to the West. The path is narrow which generates complaints arising from the conflict between pedestrians and cyclists. Through widening and resurfacing the route, this scheme seeks to increase the route's capacity, reduce conflict between user groups, and increase comfort levels of those travelling actively.	£950,000	TBC
Active Travel Fund - Core	Penclawdd to Gowerton (Scheme Development)	Funds to complete purchase of land required to deliver a missing link in the Active Travel network between Penclawdd and Gowerton.	£40,000	TBC
Active Travel Fund - Core	Loughor to Gowerton (Scheme Development)	Funds to complete purchase of land required to deliver a missing link in the Active Travel network between Loughor and Gowerton.	£65,000	TBC
Active Travel Fund - Core	Three Crosses Link (Scheme Development)	Determine alignment. Determine links to Clyne Valley path. Detailed design (including design of new bridge). Surveys, ecology, Topo, Engagement. Baseline data. Production of WelTag Lite. Submit Planning, SAB, S38 application.	£95,000	TBC



Active Travel Fund - Core	Either Existing Clyne Valley Path (NCN 43) Improvements: Widening and resurfacing of circa 800m of a shared use path by 1.5 to 4m, commencing at Blackpill. Or Derwen Fawr and Killay Link:	One of the following depending on the main bid submitted Existing Clyne Valley Path (NCN 43) Improvements: Widening and resurfacing of circa 800m of a shared use path by 1.5 to 4m, commencing at Blackpill. NCN 4 is a popular and key Active Travel corridor, but due to its narrow width generates complaints arising from the conflict between pedestrians and cyclists. Widening and resurfacing the route will increase the route's capacity, reduce conflict between user groups, and increase comfort levels of those travelling actively Derwen Fawr and Killay Link: Re-surfacing of 700m a public right of way between Clyne Valley Road and Rhyd-Y-Defaid Rd, to provide an Active Travel link between Derwen Fawr and Killay, to overcome the severance between the communities. The work links to and builds upon the previous Olchfa Links scheme, and will enable the potential for further future links onto the NCN 43.	£250,000	TBC
Active Travel Fund - Core	Removal of Barriers & Obstructions.	Removal of Barriers & Obstructions: To improve the accessibility and flow on pedestrian and Active Travel routes through the removal of legacy obstacles and street clutter. This will reduce unnecessary congestion and pinch points, and improve the user experience of walking, wheeling and cycling.	£42,000	TBC
Active Travel Fund - Core	Access & Placemaking Improvements	To build upon the previous Sandfields Access Improvements scheme, through the introduction of further modal filters, barrier removals and other walking enhancements both in the Sandfields area and other areas throughout Swansea.	£160,000	TBC
Active Travel Fund - Core	Micromobility Infrastructure & Services:	Funds to provide cycle parking / storage, to include activities required to deliver an expanded shared micromobility service.	£50,000	TBC
Active Travel Fund - Core	Monitoring & Evaluation Programme	Monitoring & Evaluation Programme – To cover costs associated with new monitoring equipment, staff survey costings, data analysis and reporting throughout the 2025/2026 year	£10,000	TBC
Road Safety Capital	Replacement Safety Cameras	The lowering of the default limit has made two key cameras in the Swansea area obsolete where systems will not be upgraded to achieve HOTA approval. New cameras and housings to replace existing.	£100,000	TBC
Road Safety Capital	Road Safety measures	Introduction of a Suite of measures to support road safety and motorcyclists. This will focus on improved localised signing, changes to surfacing and advance warning systems.	£400,000	TBC
Road Safety Revenue	Kerbcraft		£60,000	TBC
	Bike Safe		£2,600	TBC
	L1 & L2 Cycle Training		£18,180	TBC



PEMBROKESHIRE COUNTY COUNCIL

WG Transport Funding Stream	SCHEME TITLE	DESCRIPTION	FUNDING APPLICATION	MATCH FUNDING
Local Transport Fund	Existing Scheme: Milford Haven PTI	Construction of rail station improvements and cycle track and bus improvements serving the rail station and town connectivity. Stage 6 GRIP.	£6,070,690	£750,310
Local Transport Fund	Existing Scheme: Pembroke Dock PTI	New public transport and active link from Pembroke Dock Retail Park. <ul style="list-style-type: none"> • Design of connectivity into interchange from London Road • Installation of Traffic Signals. 	£710,000	£0
Resilient Road Fund	Existing Scheme: Newgale Coastal Adaptation & A487 Diversion	25/26 - Full planning submission. Undertake Planning and CPO Enquiry. Develop and undertake detailed design of both the bypass solution and coastal adaptation element. Detailed construction cost estimation appropriate for benchmarking. Tender and contract documentation preparation, procurement exercise and evaluation	£990,000	£110,000
Ultra Low Emission Vehicle Transformation Fund	ULEV Funding Phase 6	Fast charger replacement with Rapid Chargers and repurpose existing fast chargers to meet demand.	£500,000	£0
Active Travel Fund	Saundersfoot Shared Use Path (SUP) - Saundersfoot Town Centre	Stammers Road – Phased construction of SUP and traffic management including Cambrian Place junction alterations to support café culture.	£645, 290	£46, 710
		Francis Road - Detailed design (25/26) and construction of SUP from Scar Farm Holiday Park to Coppet Sands (26/27). This scheme is likely to increase in scope to include improved connectivity to Saundersfoot Primary School and will increase budget requirements in future years)	£110, 531	£12, 281
Active Travel Fund - Core	Monitoring & Evaluation Programme	To cover costs associated with new monitoring equipment, staff survey costings, data analysis and reporting throughout the 2025/2026 year	£45, 000	£0
Active Travel Fund – Core	Narberth Haverfordwest MUR	Preparation of detailed design, public consultation and monitoring (25/26), leading to construction (26/27)	£35, 000	£0
Active Travel Fund - Core	Pembroke Dock Active Travel	Pennar connectivity improvements linking to Pembroke Dock Town	£90,000	£0
Active Travel Fund – Core	Maintenance	Funding to cover existing network maintenance & improvements of Active Travel Routes	£60,000	£0

Active Travel Fund – Core	Pembroke Town Active Travel	3 sub projects consisting of: <ul style="list-style-type: none"> • Mill Bridge linking to the Barrage; Pedestrian connectivity improvements. • Mill Pond link upgrade of surface and access for cyclists to East End Square. • Mill Bridge connectivity to town and rail station (Lamphey); advanced designs. 	£120,000	£0
Road Safety Revenue	Kerbcraft	Every year WG sets a maximum road safety revenue allocation that can be applied for by each local authority. Revenue funding is allocated by use of a formula based on latest available population numbers (60%) and casualty numbers of those killed or seriously injured (40%). In 2023/2024 Pembrokeshire was allocated £78,400 of revenue funding for road safety initiatives. A similar allocation is anticipated for 2025-2026	£37, 065	£0
Road Safety Revenue	Dragon Rider		£1, 620	£0
Road Safety Revenue	National Standards Cycle Training		£32,065	£0
Road Safety Revenue	Mature Driver / Drive for Life		£4,200	£0
Road Safety Revenue	Biker Down		£1, 650	£0

Appendix C – Welsh Government Transport Grant Funding Streams

The following appendix outlines the various Welsh Funding Streams and their objectives.

Funding Stream	Description	Objectives
Active Travel Fund	The grant supports Local transport Authorities with producing cycling and walking facilities.	<ul style="list-style-type: none"> • Schemes must comply with Active Travel (Wales) Act 2013 • Schemes must consider responsibilities under the Environment (Wales) Act 2016, to maintain and enhance biodiversity (in terms of verge treatments and planting) • Schemes must implement measures at pace to create an environment that is safer for walking/cycling • Schemes should be oriented to replace shorter private vehicle trips with cycling/walking, where possible • Deliver health, environmental and congestion benefits. • Local Authorities are invited to apply for up to 4 main schemes, one of which can be a rural offering. Schemes should be located within the designated settlements.
Active Travel Core	Part of the Active Travel Fund; annually awarded with no match-funding requirement.	<ul style="list-style-type: none"> • Schemes must comply with Active Travel (Wales) Act 2013 • Schemes must consider responsibilities under the Environment (Wales) Act 2016, to maintain and enhance biodiversity (in terms of verge treatments and planting) • Core projects (including some minor works schemes or packages of schemes) can include proposals that include works on and/or links to routes identified within the ATNM. • These can include, but are not limited to: <ul style="list-style-type: none"> ○ Upgrading of routes/links

		<ul style="list-style-type: none"> ○ Feasibility studies, ground investigations, surveys, preliminary design works ○ Barrier and clutter removal ○ Cycle parking ○ Seating ○ Installation of cycle counters/monitoring equipment ○ Cycle repair and/or E-Bike charging stations ○ Cycle hire proposals ○ School street measures ○ Active Travel Route enrichment through play/art schemes ○ Biodiversity enhancements ○ Improvements identified through ATNM engagement (such as Commonplace) ○ Further ATNM development work (including auditing, prioritisation and/or publication) ○ Promotion of schemes
<p>Local Transport Fund</p>	<p>The Well-being of Future Generations Act 2015 requires public bodies to think more about the long-term, work better with people, communities and each other, to look to prevent problems and take a more joined up approach.</p> <p>The Llwybr Newydd: A new Wales Transport Strategy is the WG strategy for the future of Transport in Wales over the next 20 years, determining both ambitions and priorities. This forms</p>	<ul style="list-style-type: none"> ● Applications for the LTF must demonstrate that they meet the five ways of working contribute to the Well-being goals and objectives. ● Schemes must follow along the Welsh Transport Appraisal Guidance (WelTAG) process; which is reflected in the application forms. ● Schemes must deliver the vision and priorities of the Welsh Transport Strategy (Llwybr Newydd) in a way that is good for the people and communities, good for the environment, good for the economy and places, good for culture and the Welsh Language. ● Deliver an accessible, efficient, sustainable transport system that is safe, well-managed and adapts to and mitigates for climate change.

	<p>the basis of the grant objectives.</p> <p>The LTF allows local transport authorities to build on their plans for sustainable travel measures that support economic growth and reduce carbon.</p>	<ul style="list-style-type: none"> • Delivers the priorities in the Llwybr Newydd: <ul style="list-style-type: none"> ○ Bring services to people in order to reduce the need to travel ○ Allow people to move easily from door to door by accessible, sustainable transport services and infrastructure ○ Encourage people to make the change to more sustainable transport
Resilient Road Fund	<p>As above, the RRF is assessed along the same lines as the LTF.</p>	<ul style="list-style-type: none"> • As above, schemes within the RRF must meet the same criteria as the LTF as well as: <ul style="list-style-type: none"> ○ Address disruptions caused by severe weather to the highway network, especially to public transport network.
Road Safety Capital Fund	<p>As above, the RSF is assessed along the same lines as the LTF</p>	<ul style="list-style-type: none"> • Schemes should strive to eliminate people killed and seriously injured on roads in Wales • Prioritise high risk and vulnerable groups • Improve community safety
Safer Routes in Communities	<p>As above, the SRiC is assessed along the same lines as the LTF.</p> <p>The SRiC is provide to Local Authorities in Wales to support safe walking and cycling routes around schools.</p>	<ul style="list-style-type: none"> • Increase levels of active travel among children travelling to school and in the wider community • Improve the liveability of communities • Improve the environment for walking, cycling and scooting around schools.
Road Safety Revenue	<p>As above, the RSR is assessed along the same lines as the Road Safety Fund.</p>	<ul style="list-style-type: none"> • Schemes should strive to eliminate people killed and seriously injured on roads in Wales • Education and training for vulnerable users • Promote increased levels of Active Travel

SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

Page 125

FORWARD WORK PROGRAMME 2024-2025



Agenda Item 9

Meeting Date 2025	Agenda Item	Type	Contact Officer
21 January (10am)	Quarter 3 Financial Monitoring 2024/25	Information	Chris Moore
	Budget for financial year 2025/26	Decision	Chris Moore
	Draft Regional Transport Plan, Integrated Well-being Appraisal and Regional Transport Delivery Plan	Decision	Stuart Davies
	Audit Wales - Commentary of Corporate Joint Committee Progress	Information	Wendy Walters / Kristy Tillman
	Corporate Plan 2023 – 2028 – Priorities 2025/26 Update	Decision	Wendy Walters / Kristy Tillman
Meeting Date 2025	Agenda Item	Type	Contact Officer
18 March 2025 (10am)	Corporate Plan 2023 – 2028 version 3 – Corporate Priorities 2025/26	Decision	Kristy Tillman
	Sub-Committee Update – Economic Wellbeing and Economic Development	Information	Ainsley Davies/Simon Davies/Paul Relf
	Annual Report 2024/25	Information	Kristy Tillman
	Final Regional Transport Plan, Integrated Well-being Appraisal and Regional Transport Delivery Plan	Decision	Mark Wade / Stuart Davies

